GOVERNMENT OF JAMMU AND KASHMIR
INDUSTRIES AND COMMERCE DEPARTMENT

HANDBOOK UNDER SECTION 4(1)(b) OF RIGHT TO INFORMATION ACT,2009 WITH RESPECT TO INDUSTRIES AND COMMERCE DEPARTMENT

Chapters	Contents	Page No
	Introduction	2
Chapter-1	Particulars of Organization, Functions and Duties	3-12
Chapter-2	Powers and Duties of Officers and Employees	13-15
Chapter-3	Law, Rules, Regulations, Guidelines for discharging functions	16-18
Chapter-4	A statement of Boards, Corporations and other bodies constituted as its part	19-24
Chapter-5	Names, Designations and other particulars of Public Information Officers (PIOs) and 1st Appellate Authority.	25

Scanned by CamScanner

INFORMATION HANDBOOK UNDER RIGHT TO INFORMATION ACT, 2009 WITH RESPECTTO INDUSTRIES AND COMMERCE DEPARTMENT

INTRODUCTION

The J&K Right to Information Act, 2009 passed on 20.03.2009 by the Jammu and Kashmir State Legislature received the assent of Hon'ble Governor, J&K on 20th March, 2009. The Act provides for the people of the State secure access to information under the Control of Public Authorities, and to promote transparency and accountability in the working of every public authority, the constitution of the J&K State Information Commission and for matters connected therewith or incidental thereto.

The Jammu and Kashmir Right to Information Rules, 2010 were notified vide SRO 199 dated 29th April, 2010. These rules have been subsequently replaced by the Jammu and Kashmir Right to Information Rules, 2012 notified vide SRO 279 dated 30th August, 2012.

The objective of this handbook is to provide information to the intended users regarding different functions and services being delivered by the Industries and Commerce Department.

Scanned by CamScanner

Chapter-1

Particulars of Organization, Functions and Duties

In terms of Rule 4 (1) of the Business Rules (Schedule I), following subjects are assigned to the Industries and Commerce Department.

1. Industry and Commerce
2. Geology and Mining
3. Handicrafts
4. Handlooms
5. J&K Handicrafts (Sale & Export) Corporation
6. J&K Handloom Development Corporation
7. SIDCO
8. SICOP
9. J&K Cements
10. J&K Industries Ltd
11. J&K Minerals Ltd
12. Khadi, Village and industries Board (KVIB)
13. J&K Entrepreneurship Development Institute (EDI)
14. Indian Institute of Carpet Technology (IICT)
15. Craft Development Institute (CDI)

The Industries and Commerce Department by virtue of its duties is the nerve center of the administration of its subordinate offices. The department is headed by the Minister, Industries and Commerce, who is also the Chairman of the Boards of Directors of following Corporations:-

1. J&K SIDCO
2. J&K SICOP
3. J&K Handicrafts (S&E) Corporation
4. J&K Handloom Development Corporation
5. J&K Cements Ltd
6. J&K Industries Ltd
7. J&K Minerals Ltd

The Department plays a leading role in the formulation of policies for the

Scanned by CamScanner

sustained Industrial development in the State and smooth functioning of its subordinate formations.

The Industries & Commerce Department works through following main sections in Civil Secretariat:

1. General/Co-ordination Section
2. DIC Section;
3. Geology and Mining Section;
4. Handicrafts Section;
5. Handloom Section;
6. Planning Section;
7. Accounts Section; and
8. Legal Section.

DIC Section

Following issues being dealt by this Section:-

- District Industries Centres (DICs)
- Establishment/Cadre Management (Gazetted/non-Gazetted)
- Formulation of Industry-related policies/schemes.
- Package of Incentives and other concessions for the industries in J&K State.

General/Co-ordination Section

Industries and Commerce Department receives communications from different Departments of the State Government and the Government of India on various issues. These include issues of general nature not otherwise specifically defined. It also attends day to day administrative matters of urgent nature. This Section has a coordinating role over other sections of the department as well as over subordinate formations under the Administrative control of Industries and Commerce Department.

Geology & Mining Section

Scanned by CamScanner

This section deals with the following:-

a) Grant of Prospective Licenses
b) Grant of Mining lease.
c) Cadre Management/Establishment issues of the department of Geology & Mining (Gazetted and non-Gazetted) and pertaining to JKML.
d) Royalty Collection Contracts.
e) Policies issues pertaining to Geology & Mining Sector of the State.

Handicrafts and Handloom Sections

These sections deals with the following issues:-

- Establishment (Gazetted and non-Gazetted).
- Conduct of Exhibitions/Fairs.
- Task force for providing incentives to the artisans.
- Artisan Health Insurance Scheme/Artisan Credit Card Scheme.
- Handicrafts/Handloom Training Programmes.
- Providing of loan/subsidy & other policy matter pertaining to these sectors.

Planning & Statistics Section

This section is headed by Joint Director, Industries & Commerce Department assisted by Assistant Director. This Section deals with the collection of data required for framing policies by the Government and implementation of the State Plan of the Department and Centrally Sponsored Schemes of Government of India.

Accounts Section

There is a full-fledged Accounts Section in the Industries and Commerce Department headed by the Director, Finance which deals with the issues pertaining to the accounts/financial matters of the Industries & Commerce Department.

Legal Section

Scanned by CamScanner

The Section is headed by a Senior Law Officer who deals with the legal issues and gives opinion/advice on legal matters pertaining to the Industries & Commerce Department. The Section attends to the litigation cases where Industries & Commerce is directly or indirectly involved. The Section also provides advice on the policy formulation of the Government which may become subject matter of litigation before any Competent Court of the State/Country.

RTI Section

Any citizen can seek information pertaining to Industries and Commerce Department in terms of the relevant provisions of J&K Right to Information Act-2009 and the rules notified there under.

The details of 1st Appellate Authority, PIO, APIO of Industries & Commerce Department is given as under.

1st Appellate Authority

1.	Name	**Shri Pawan Singh Rathore**
2.	Designation	**Addl. Secretary to Government**
3.	Phone/Mobile No.	**9419242963**
4.	e-mail	**ps.rathore.kas@gmail.com**
5.	Address	**Industries and Commerce Department Srinagar/Jammu, J&K**

Public Information Officer

1.	Name	**Shri Bilal Ahmad**
2.	Designation	**Under Secretary to Government**
3.	Phone/Mobile No.	**9419059871**
4.	e-mail	**ba33127@gmail.com**
5.	Address	**Industries and Commerce Department Srinagar/Jammu, J&K**

The major Departments under the Administrative control of Industries and

Scanned by CamScanner

Commerce Department are as under:-

1. Industry and Commerce

At the initial stage of industrialization in the State during 1970s, a State Level Directorate of Industries & Commerce Department was established. Subsequently, this Directorate was bifurcated vide Government Order No: 149-Ind of 2007 dated: 03.08.2007 into two Divisional Level Directorates, one each for Kashmir and Jammu Divisions. These two Directorates of I&C have the role of handholding of the entrepreneurs from the establishment stage to the operation stage of the units of the Industries. Besides that the cases of incentives under various State and Central Packages in favour of the MSME Sector are also processed in these Directorates.

Each Directorate is headed by a Director assisted by Joint Director (Development) & Joint Director (M&P), Deputy Director (P&S), Chief Accounts Officer, Assistant Director (Development) & Administrative Officer and other technical and industrial staff.

At District level, the I&C Department is represented by District Industries Centres headed by General Manager, DIC who is assisted by a team of Project Managers, Functional Managers and other field staff.

Functions of Industry and Commerce Directorate

- Registration of New units.
- Single Window Clearance of Micro & Small Units.
- Nodal agency for implementing Central & State Package of Incentives.
- Identification/rehabilitation of Sick Industrial Units.
- Coordinating with Jammu & Kashmir Development Finance Corporation (JKDFC) for disbursement of funds under Central Package of Incentives. Planning & Development of Industrial Estates.
- Promotion of Industries.
- Cross LoC trade.
- Implementation of Annual Plans of the State Govt. through Village & Small
- Scale Industries (V&SSI) and Large and Medium (L&M) industrial Sectors.
- Implementation of Prime Minister's Employment Generation Programme

Scanned by CamScanner

(PMEGP)

- Coordinating various Industrial activities of the State with Ministry of MSME (GOI), and with SICOP & SIDCO.

Besides, at present the Industries & Commerce Department is implementing two schemes in the State for the development of Industries in the region and thus generating employment. These schemes are:-

i. MSME Scheme.
ii. Prime Ministers Employment Generation Programme

Incentives and Subsidies

a. Central Package of Incentives:-

- 30% subsidy on Capital Investment on Plant and Machinery upto a maximum of Rs.3.00 crores per unit for manufacturing activities and Rs. 1.50 crores per unit for servicing activities.
- 3% Interest subsidy on working capital.
- 100% Transport subsidy.
- Refund of Central Excise Duty paid on value addition.

b. State Package of Incentives:-

- 100% subsidy on purchase of new diesel generating sets upto Rs.25.00lacper unit.
- 100% subsidy on Quality Testing Equipment upto Rs.25.00 lac per unit.
- 30% subsidy on Pollution Control Equipment upto Rs.20.00 lac per unit.
- 15% Capital investment subsidy.
- 5% refund of interest paid on term loan for "Technocrats".
- Special incentive for Brand Promotion and Modernization.
- Toll tax exemption on import of raw material and export of finished products.
- VAT reimbursement on local purchase of raw material to SSI units.
- Stamp Duty exemption.
- CST exemption on sale of finished goods outside the State.

Scanned by CamScanner

c. **Cross LoC Trade**

- The Cross LOC Trade was started as a Confidence Building Measure between India & Pakistan on 21.10.2008 through Salamabad, Uri and Chakan-da-Bagh, Poonch.
- A Standard Operating Procedure (SoP) devised by Ministry of Home Affair, Govt of India is followed for Cross LOC Trade of the agreed list of 21 items which are traded free of tax across the LOC.
- The Trade is being carried on Barter System which is carried out on 4 days in a week.

Geology and Mining Department

The Department of Geology and Mining was established in 1960 to identify/explore and assist in the process of extraction and use of various minerals like Limestone, Gypsum, Marble, Lignite, Granite, Bauxite, coal, Magnesite, Slates, Sapphire, dolomite, Borax, Graphite, Quartzite etc. The Department of Geology & Mining is headed by Director and other offices in the three main wings- Geology, Drilling and Mining & Mineral Divisions. The Geology and Mining Department has three (3) main wings working in coordination for the following purposes/functions:-

- Exploration and establishment of mineral deposits.
- Exploration and Development of groundwater resources.
- Geotechnical studies of engineering projects on referral basis.
- Geotechnical studies of landslides, land subsidence with recommendation for corrective measures.
- Grant of mining leases/prospecting licenses/awarding of royalty collection contracts and grant of short term quarry permits in respect of minor minerals.

The Geological Division explores the mineral wealth and ground water resources of the State for Development and promotion of mineral based industries. It is headed by Deputy Director who is assisted by Geologist Grade-I, II, III & Geological Assistant, etc.

The Drilling Wing performs drilling operations at the sites identified by the Geological wing for mineral exploration, groundwater exploration and

Scanned by CamScanner

exploitation. It is headed by Chief Drilling Engineer who is assisted by Sr. Drilling Engineer, Drilling Engineer, Driller/Store Officer/Staff Officer, etc.

Mining and Mineral concession division is entrusted with the job of implementation of MM(D&R) Act 1957 and Jammu & Kashmir MMCR 1962 for administration of minerals i.e. granting of mining leases, award of royalty collection contracts, grant of short term quarry permits and collection of revenue accrued on account of royalty, lease premium and other such dues. This division is headed by Mining Engineer who is assisted by Assistant Mining Engineer, Mineral Officer, assistant Mineral Officer, etc.

3. Handicraft Department

The Department of Handicrafts is headed by the Director at State Level and is assisted by different officers at different levels. Handicraft activities occupy an important position in the economic structure of J&K State. The Handicrafts activities are best suited to the state as these activities are more labour intensive and less capital intensive in nature, they have greater scope for employment generation opportunities.

Handicraft's products of the state have won world-wide fame for their attractive deigns, functional utility and high quality craftsmanship.

Handicraft has remained a key economic activity from the time immemorial. The nimbleness and dexterity of local artisans coupled with their artistic imagination reflected through a wide range of products has delighted the world over for centuries.

Craft like embroidery, shawls, crewels, *namda,* chain stitch, wood carving, *paper-machie,* costume, jewelry, *kani* shawls, and carpets hold a significant share in the overall production and export of the state. Silken carpets in particular constitute a specialty having no parallel in quality and design at national Level and, therefore, occupy an important position in the international market. The Handicraft sector of the state has great contribution towards foreign exchange earnings to the country in and our State in particular.

Functions and services provided by the Handicrafts Department are as under:-

- Artisans training & skill upgradation.

Scanned by CamScanner

- Marketing facilities to artisans.
- Arranging loan to artisans under Handicraft Micro Enterprise Scheme/Artisan Credit Card.
- Facilitation for availing health insurance facilities.
- Design Development through School of Designs (SOD), IICT & CDI.
- Formation of Handicraft Cooperative Societies.
- Enforcement of Tourist Trade/Quality Control Act.
- Providing of Registration-cum-Membership certificate to exporters.
- State Award to craftsmen.

Incentives extended to trainees and artisans in Handicrafts Sector

- Rate of stipend in favour of trainees has been extended from Rs.100 to Rs. 500in respect of elementary training course and Rs. 200 to 700 in respect of advance training course.
- Loan ceiling under Handicraft Micro enterprise Scheme/Artisans Credit CardScheme has been extended from Rs. 50,000 to Rs.1.00 lac.
- Interest subvention has been enhanced from 5% to 10%.
- Enhancement of award money for State Award to outstanding Handicraft
- Artisans/ Craftsmen from Rs.15,000 to Rs. 50,000.

4. Handloom Development Department

The Handloom sector in J&K State is centuries old and the State is known for weaving of fabrics like *Pashmina,* Raffal, Silk Sarees and cotton items. This Industry occupies a significant place in the socio-economic structure of J&K. It plays a crucial role in employment generation for weaker sections of the society. It is a labour intensive cottage Industry. The Handloom Dev. Department plays a catalytic role in modernization of Handloom sector in the State through skill up-gradation of weavers by providing modernized looms, training in design and weaving, marketing of Handloom products through marketing incentives and by fostering participation of weavers in National, State and District Level Handloom Expos and Melas.

In order to promote the sale of Handloom products, the Development

Scanned by CamScanner

Commissioner for Handlooms, New Delhi organizes National Level/Special Handloom Expos and State-level Fairs all over the country and the stall rent charges paid by the participants at the Expos are reimbursed to them out of the state plan.

Schemes

- Micro Credit Plan Scheme (Interest subsidy Scheme).
- 10% Special Rebate on sale of Handloom cloth/products.
- Share Capital Loan Assistance to Co-operative Societies.
- Loan for purchase/modernization/renovation of looms.
- Loan to RMG Societies for purchase of sewing machine Education Scheme.
- Handloom Weavers Comprehensive Welfare Scheme.
- Integrated Handloom Development Scheme (IHDS).
- Training Programme.

Scanned by CamScanner

Chapter-2

Powers and Duties of Officers and Employees

The Industries and Commerce department plays a lead role in the formulation and implementation of the different policies for the growth of the Industrial Sector. The cases involving policy decisions and the cases relating to different Subordinate Departments are placed before the competent authority for necessary approval and appropriate orders.

The department is headed by a Minister of Cabinet rank and a Minister of State. The Minister for Industries & Commerce is also the Chairman of the Boards of Directors of following mentioned Corporations:

1. J&K SIDCO
2. J&K SICOP
3. J&K Handicrafts (S&E) Corporation
4. J&K Handloom Development Corporation
5. J&K Cements Ltd
6. J&K Industries Ltd
7. J&K Minerals Ltd

In the bureaucratic hierarchy at the Administrative Department level, the department is headed by Administrative Secretary who may be of the rank of Financial Commissioner /Principal Secretary/ Commissioner Secretary. The Administrative Secretary is assisted in the administrative and policy matters by the following team of officers dealing with different subjects as mentioned below:

Dr. Rajesh Kumar Kotwal, Director (Finance) in the Department deals with the following subjects:-

1. Account Matters,
2. JKDFC
3. Office Administration
4. Any other work assigned by the Administrative Secretary.

Scanned by CamScanner

Mr. Pawan Singh Rathore (KAS), Additional Secretary in the Department deals with following subjects:-

1. DICs/Business Reforms Action Plan under Ease of Doing Business.
2. Handloom Department/Corporation (HDC)
3. LOC Trade.
4. General Section
5. Office Administration.
6. 1st Appellate Authority under RTI Act.
7. House Committee Replies
8. Nodal Officer for IT interventions.

Mr. Parvaiz Ahmad Handoo, Joint Director (PD&M) deals with the following subjects:-

1. All Planning and Development matters
2. Nodal Officer for all Development Schemes of I&C and other Departments
3. Any other work assigned by the Administrative Secretary.

Mr. Raja Jee Bhat (KAS), Deputy Secretary in the Department deals with the following subjects:-

1. Geology and Mining/JKML
2. Handicrafts Department/JKHC(S&E)
3. JKI/JKCL/JKEDI/IICT/CDI/KVIB/SIDCO/SICOP
4. Vlp references pertaining to GoI, MPs/MLAs/MLCs and from O/o HG, HCM and Chief Secretary
5. Liason Officer (Reservations)
6. Legislative Business (Assembly/Council/Parliamentary).
7. Nodal Officer, PSGA and Public Grievances/CM Grievances Cell.

Mr. Bilal Ahmad, Under Secretary in the Department deals with the following subjects:-

1. Handicrafts Department
2. Handicrafts (S&E) Corporation
3. JKI/JKCL/KVIB/JKEDI/IICT/CDI
4. Public Information Officer (PIO)
5. Legislative Assembly Business
6. Office Administration

Scanned by CamScanner

Mr. Mohammad Ayoub, Under Secretary deals with the following subjects:-

1. Handloom Dev. Department
2. Handloom Dev. Corporation
3. DICs, Jammu/Kashmir
4. J&K SIDCO/SICOP
5. LOC Trade
6. General Section/Coordination (including monitoring of enquiries).

Mr. Mohammad Altaf, Public Law Officer

1. All Legal Matters of the department.

Scanned by CamScanner

Chapter – 3

Laws, Rules, Regulations, Instructions, Guidelines for discharging functions

Following is the list of various Rules, Regulations, Instructions and Guidelines on the basis of which various wings of the Industries and Commerce Department perform their functions:-

1. J&K Civil Service and CCA Rules
2. J&K Budget Manual
3. J&K Secretariat Manual
4. J&K Business Rules
5. Mines & Minerals (Development & Regulation) Act, 1957
6. Mineral Concession Rules, 1960
7. Industrial Policy 2016-26 and Procedural Guidelines made there under

2. Directorate level

Following Rules, Regulations and Manuals have been prescribed to regulate the activities of the Department:-

S. No	Activity	Act/Policy/Rules in vogue
1.	Setting up of Industries and administration of incentives, allotment of land in industrial areas	State Industrial Policy, 2016-26 and the Procedural Guidelines of the Industrial Policy describe in detail the provisions and procedures for establishment of Industrial Units in the State and incentives available to them. Following incentives are available to the entrepreneurs: **Central Package of Incentives** 1. 30% subsidy on Capital Investment on Plant and Machinery upto a maximum of Rs. 3.00 Crores per unit for manufacturing activities and Rs.1.50 crores per unit for service activities. 2. 3% Interest subsidy on working capital. 3. 100 % subsidy on insurance cover for industrial units. 4. 90 % Transport subsidy.

Scanned by CamScanner

		5. Refund of Central Excise Duty paid on value addition State Package of Incentives 1. 100% subsidy on purchase of new diesel generating sets upto Rs. 25.00 lac per unit 2. 100% subsidy on Quality Testing Equipment upto Rs. 25.00 lac per unit. 3. 30% subsidy on Pollution Control Equipment upto Rs. 20.00 lac per unit. 4. 15% Capital investment Subsidy. 5. 5% refund of interest paid on term loan for "Technocrats". 6. Special incentive for Brand Promotion and Modernization. 7. Toll tax exemption on import of raw material and export of finished products. 8. VAT reimbursement on local purchase of raw material to SSI units. 9. Stamp Duty exemption 10. CST exemption on sale of finished goods outside the State.
2	Mining Activities	i) J&K Minor Mineral Concession Rules, 1962 ii) The Mines and Minerals (Regulation and Development) Act, 1957 /Act 67 of 1957.
3	Society Registration	The J&K Societies Registration Act 1998 (1941 AD)
4	Firm Registration	J&K State Partnership Act, 1996 (1939 A.D)
5	Promotion of Handloom	The Handloom (Reservation of Articles for Production) Activities Act, 1985
6	Development of Export Infrastructure	Guidelines for Central Assistance to States for Developing Export Infrastructure and Other Allied Activities, 2002
7	Development of Khadi and Village Industries	The J&K Khadi & Village Industries Act, 1965

Scanned by CamScanner

8	Quality Control/Safety	i. Indian Explosive Act, 1884 ii. The Environment Protection Act, 1986
9	Recruitment Rules /Recruitment and Promotion Rules of various wings of Industries and Commerce Department.	Service Regulations/Rules of various wings of Industries & Commerce Department are as under: **Industries and Commerce:** Gazetted: SRO 410 dated 04.08.1980 Non-Gazetted- Recruitment Rules are being are being formulated **Geology & Mining:** Gazetted: SRO 142 dated 19.06.1992 Non-Gazetted: SRO 328 dated 22.11.1990 **Handicrafts Department:** Gazetted: SRO 299 dated 14.10.2008 Non-Gazetted: SRO 58 dated 03.05.2005 **Handloom Department:** Gazetted: SRO 84 dated 09.03.2006 Non-Gazetted: SRO 164 dated 01.09.1993

Scanned by CamScanner

Chapter – 4

Boards, Corporations and other bodies under the Administrative Control of Industries and Commerce Department.

The Industries and Commerce Department administers and monitors the functioning of the following Organizations/Public Sector Undertakings/Boards/Institutes:

1. J&K STATE INDUSTRIAL DEVELOPMENT CORPORATION LIMITED (SIDCO)

J&K State Industrial Development Corporation Limited was established under the Companies Act of 1956 in the year 1969 as a premier organization of the State Govt. and is primarily responsible for the promotion and development of Medium and Large Scale industries in the State.

Functions/duties assigned to SIDCO

SIDCO is a nodal agency for the implementing/executing projects related to:-

- Development of Medium & Large Scale Industries.
- Creation of Industrial Infrastructure in terms of Industrial Estates.
- Assistance to States for Development of Export Infrastructure & Allied Activities (ASIDE) Scheme of Ministry of Commerce & Industry (Govt. of India).
- Ministry of Food Processing Industries, Govt. of India.
- Mission Directorate for National Mission for Food Processing Industries, Ministry of Food Processing, Govt. of India.
- Disbursement of Soft Loan.
- Executing Agency for Infrastructural Projects for Govt. Corporations wherein work contracts are allotted to SIDCO.
- Executing Agency for Development of Infrastructure of Trade Facilitation Centre, Salamabad, Uri.

2. J&K Small Scale Industries Development Corporation Limited (SICOP)

J&K Small Scale Industries Development Corporation Limited (SICOP) has been established in November 1975 as a fully owned Government Undertaking to aid, assist and promote Small Scale industrial sector in J&K State.

The Corporation has expanded its areas of operation and today it has District Offices in all 22 District headquarters.

Scanned by CamScanner

At present SICOP is managing and administering nine Industrial Estates namely I/E Gangyal, Birpur, Kathua, IID Centre, Kathua& IID Centre, Udhampur in Jammu and I/E Zainakote, I/E Zakura, Silk/Handicraft Park, Zakura and Sports Goods Complex, Bijbehara in Kashmir Division. Sports Goods Complex, Bijbheara was under the occupation of Security Forces since 1990 and has now been vacated by the Security Forces in October, 2013. These estates are spread over an area of 4617 Kanals and 1208 number of units have been allotted land till date.

Functions of SICOP:-

The main objectives of the Corporation as per the Articles & Memorandum of Association of the Corporation are:-

1. To develop infrastructural facilities in the form of industrial estates;
2. To reimburse VAT to the local industrial units who purchase their raw material through SICOP;
3. To procure and sell industrial raw materials to the SSI units;
4. To extend marketing support to the SSI units;
5. To provide Testing Facilities to the industry.

3. J&K Handloom Development Corporation

- J&K Handloom Development Corporation was established in 1981-82 with the primary objective of upliftment of handloom sector in the State of J&K.
- The motive of the Corporation is to promote the economic interests of the weavers through various modes of market interventions through buyer-seller meets.
- The Corporation was incorporated with an authorized share capital of Rs. 500 lacs.
- Presently, the Corporation is operationalizing prestigious projects at Bandipora, Kani Shawl projects in Budgam, Pashmina project in Srinagar, Samba, Udhampur, Basholi and Kathua.
- The Corporation is providing modern carpet looms and free of cost trainings to the weavers.
- The Corporation has a Regional Office at 113-T/88, Masjid Road, Jangpura, Bhogal, New Delhi and runs showrooms at Jaipur, Kolkata, Kanpur and Lajpat Nagar, New Delhi.

Scanned by CamScanner

4. J&K Handicrafts (S&E) Corporation Limited

- The Corporation sells and exports handicrafts, handloom and Khadi products of Village Industries and other products processed and manufactured in the State.
- It makes available technical and other assistance to co-operative societies, small traders and their associates.
- The products marketed by the Corporation are Shawls, Carpet, Paper Machie, Ghabba etc.

Functions of J&K Handicrafts (S&E) Corporation Limited

- To organize marketing channels for artisan products.
- To provide backward and forward linkages.

The Corporation has its sale outlets within and outside the State of J&K. The main locations of its emporiums are as under:-

1. Government Arts Emporium, Bangluru;
2. Government Arts Emporium, Garihat, Kolkata;
3. Government Arts Emporium, Chowringhee Road, Kolkata;
4. Government Arts Emporium, SP Mehta Road, Mumbai;
5. Government Arts Emporium, Goa;
6. Government Arts Emporium, Chandigarh;
7. Government Arts Emporium, WTC, Mumbai;
8. Government Arts Emporium, Lucknow; and
9. Government Arts Emporium, Baba Kharakh Singh Marg, New Delh

5. J&K Industries

- Established in 1963 with an authorized capital share of Rs. 20 Crores and paid-up capital of Rs. 16.26 Crores.
- JKI is presently engaged in the manufacturing activity of Silk Fabrics at Government Silk Weaving Factory Rajbagh, Woolen Fabrics at Bemina and Joinery/Furniture items at Government Joinery Mills, Pampore and Jammu.

6. Jammu & Kashmir Cements Limited

- J&K Cements Limited is a fully State Government owned Company established in December, 1974 with the objective to exploit abundant limestone deposits, make available quality cement to the consumers at

Scanned by CamScanner

reasonable rates and fill up the gap between demand and supply.

- The Cement Plant of 600 tonnes per day capacity installed at Khrew is listed as heavy sector Industry which started commercial production in April, 1982. The Cement Plant is situated near rich deposits of high quality limestone suited for production of good quality Cement.
- The Company is manufacturing OPC Grade-43 and has obtained license for manufacturing of Fly Ash based blended cement from Bureau of Indian Standards (BIS).
- The Company has expanded its capacity by installing additional unit of 600 tonnes per day at the existing location.
- J&K Cements Limited has acquired 20 kanals of land form SIDCO on lease basis for installing a 300 TPD clinker grinding unit at Samba at a premium cost ofRs.12.58 lacs.

7. Jammu & Kashmir Minerals Ltd

- J&K Minerals Limited is a Public Sector Undertaking established under section 61(7) of the Companies Act, 1956 in the year 1960.The authorized capital of the Company is Rs. 800 lacs which stands fully subscribed and paid up by the State Govt.
- The main objective of the Company is to exploit the mineral resources and to establish mineral based industries in Jammu and Kashmir.
- Presently, the extraction/exploration of Minerals is undertaken by the Corporation at following sites:-
    - Coal Mines, Kalakote
    - Gypsum Mines, Assar (Doda)
    - Gypsum Mine, Parlanka (Ramban) and
    - Sapphire Mine, Paddar (Kishtwar)

8. Khadi, Village & Industries Board (KVIB)

- KVIB is a statutory body established under the J&K KVIB Act, 1965 with the aim to plan, promote and organize Khadi and Village industries in the State.
- Implements various programmes of Khadi Village and Industries Corporation like Prime Minister's Employment Guarantee Programme.

Scanned by CamScanner

Objectives

- To promote and develop Khadi and Village industries and produce Khadi products.
- To provide employment to unemployed youth of the State.
- To create self reliance amongst the people and building up of strong rural community spirit.
- To provide opportunity to the rural population to undertake creative and productive activities which generate self-employment and income.

9. Entrepreneurship Development institute (EDI)

Jammu and Kashmir Entrepreneurship Development Institute (J&KEDI), a pioneering institute of Entrepreneurship Development in the State of Jammu and Kashmir, is playing a major role in providing a pro-entrepreneurial environment to foster the progress and prosperity of the State. This Institute is to assist the government in formulating and implementing its policies for entrepreneurship development through a host of services like research, consultancy, information, training and education. The Institute offers an effective platform to the existing and potential entrepreneurs to share their experiences for common good, and enabling them to steer their ventures towards profitability.

Established by the State Government in March 1997 as a Society of the Government of Jammu and Kashmir, the Institute started its regular activities from Feb, 2004. The Institute has established its two regional centres at Srinagar and in Jammu.

The Institute has the facilities of well furnished and spacious auditoriums, lecture halls, computer labs with books, reports, journals project profiles, periodicals, videos, reference work and related literature books.

Seed Capital Fund Schemes:

The Sher-e-Kashmir Employment and Welfare Programme for the Youth (SKEWPY) in vogue has following objectives and eligibility criteria.

Objectives

- To motivate, train and facilitate educated youth to take up entrepreneurship as a career option and create employment opportunities.
- To invest in various areas to optimally exploit resources.

Scanned by CamScanner

Eligibility:

- An unemployed state subject within the age group of 18 to 37 years and minimum qualification of 10+2.
- No income ceiling for coverage under the scheme.
- Beneficiaries must be registered with the concerned District Employment and Counseling Centre.
- Any person or any existing unit which have already availed of any incentive or subsidy under any scheme of the Government of India or the State Government shall not be eligible for assistance under the scheme.
- No Institution, Corporate Body, Society or an NGO shall be eligible for assistance under the scheme.

Scanned by CamScanner

Chapter – 5

The names, designations and other particulars of the Public Information Officers

1st Appellate Authority

1.	Name	**Shri Pawan Singh Rathore**
2.	Designation	**Addl. Secretary to Government**
3.	Phone/Mobile No.	**9419242963**
4.	e-mail	**ps.rathore.kas@gmail.com**
5.	Address	**Industries and Commerce Department Srinagar/Jammu, J&K**

Public Information Officer

1.	Name	**Shri Bilal Ahmad**
2.	Designation	**Under Secretary to Government**
3.	Phone/Mobile No.	**9419059871**
4.	e-mail	**ba33127@gmail.com**
5.	Address	**Industries and Commerce Department Srinagar/Jammu, J&K**

Scanned by CamScanner