

GOVERNMENT OF JAMMU AND KASHMIR  
INDUSTRIES AND COMMERCE DEPARTMENT  
**Civil Secretariat, Jammu**

**Subject:** Functioning of the department both at Srinagar and Jammu.

**Office Order No. 20 - IND of 2020**

**D a t e d: 17- 04-2020**

In pursuance of Government Order No 464-JK(GAD) of 2020 dated 10.04.2020, it is hereby ordered that the staff in the I&C Department, Civil Secretariat shall attend to duties in both Jammu & Srinagar as per the details below, till further orders:-

**Staff to attend duties in Personal Section of Commissioner/Secretary I&C in Jammu**

1	Vikas Sharma	Head Assistant
2	Sarabjeet Singh	Head Assistant
3	Altaf Hussain	Orderly
4	Yash Pal	Orderly

**Staff to attend duties in Personal Section of Commissioner/Secretary I&C in Srinagar**

1	Shahid Ali	Private Secretary
2	Showkat	Sr Steno
3	Bashir Ahmad Malik	Orderly
4	Yaseen	Orderly

**Staff to attend duties in Jammu (Administration/Esttb/Other Sections)**

1	Mr Kewal Krishan	Additional Secretary
2	Sanjeev Kumar	Under Secretary
3	Ramesh Kumar	Section Officer
4	Sunil Pandita	Section Officer
5	Ranjit Singh	Head Assistant
6	Avtar krishan	Head Assistant
7	Rahul Hans	Incharge Website
8	Dileep Kumar	Senior Assistant
9	Bushan lal	Junior Assistant
	Rahul	Typist
10	Rajesh Kumar	Orderly
	Srinoder Kumar	Orderly
	Sushil Kumar	Orderly

REDMI NOTE 6 PRO  
MI DUAL CAMERA

**Staff to attend duties in Srinagar (Administration/Esttb/Other Sections)**

1	Mr M.M.Rehman	Special Secretary
2	Aadil Fareed	Deputy Secretary
3	Sartaj	Deputy Secretary
4	Asha Khaliq	Section Officer
5	Javid Iqal	Section Officer
6	Abid Khan	Section Officer
7	Shabir Ahmed	Sr Steno
6	Showkat Reshi	Head Assistant
7	Rafiq Bano	Head Assistant
8	Showkat Hussain	Senior Assistant
9	Harjeet Singh	Junior Assistant
8	Bilquees	Junior Assistant
9	Ishfaq	Orderly
10	Shakoor	Orderly
11	Altaf Hussain	Orderly
12	Niaz Ahmed	Orderly
13	Gh.Rasool Lone	Orderly
14	Bashir Ahmed	Orderly

**Staff to attend office in Jammu (Finance Section)**

1	Mr. R.C.Kotwal	Director Finance
2	Zafar Bhat	Sr.Assistant
3	Sanjay	Orderly

**Staff to attend office in Srinagar (Finance Section)**

1	Bilal Rehmad	AAO
2	Feroz Ahmed	AAO
3	Nazir Ahmed	Cashier
4	Ashiq Hussain	Acctts Asstt
5	Ghulam Hassan	Orderly

**Staff to attend office in Jammu (Planning Section)**

1	Suneet Singh	Statistical Assistant to work under the supervision of Director Finance.
---	--------------	--

**Staff to attend office in Srinagar (Planning Section)**

1	Mr. Syed Shabir	Director Planning.
2	Ajaz Ali	Section Officer (Plng)
3	Nighat Mukhtar	Sts Asstt.
4	Mohd Ramzan	Orderly.


**Staff to attend office in Jammu (Legal Section)**

1	Ramesh Kumar	Sr.Asstt
2	Satish Kumar	Jr Asstt
3	Prem Nath	Orderly

**Staff to attend office in Srinagar (Legal Section)**

1	Mr.Altaf Hussain	Additional Secretary
2	Shafiq Ahmed	Section Officer
3	Mohd Rafiq	Orderly

**By Order.**

  
**(Sanjeev Kumar)**  
**Under Secretary to the Government**

NO: IND/Admn/April/2020

Dated:17.04.2020

Copy to:

1. All the concerned Officers/Officials in Industries & Commerce Department, Civil Secretariat.
2. Private Secretary to Advisor (S) to the Lieutenant Governor.
3. Private Secretary to Commissioner/Secretary to the Government, I&C Department.
4. Incharge website, I&C Department.
5. Government Order file (w.2.s.c).



REDMI NOTE 6 PRO  
MI DUAL CAMERA