

**GOVERNMENT OF JAMMU AND KASHMIR
INDUSTRIES AND COMMERCE DEPARTMENT
Civil Secretariat, Jammu**

Subject:- Work distribution at Non-Gazetted Level of the Industries and Commerce Department.

Office Order No: **56** -IND of 2020
Dated: **01** -12-2020

In supersession of all the previous orders on the subject matters, following work distribution at the Non-Gazetted level in the Industries & Commerce Department is hereby ordered with immediate effect:-

S.No.	Name of the Official	Designation	Section Assigned
1	Aabid Khan	Section Officer	House committee Report/ Lok Sabha, Rajya Sabha Business, APIO-RTI concerned sections
2	Ramesh Kumar	Section Officer	SIDCO, NI/SICOP, JKITIDC, JKTPO, JKML, JKI, EDI, APIO-RTI concerned sections.
3	Feroz Ahmad Hajam	Section Officer	Directorates of I&C Jammu/ Kashmir, Cross LoC, APIO-RTI concerned sections.
4	Javid Iqbal	Section Officer	Directorates of Handicrafts Handlooms Jammu/Kashmir. Handicrafts Handlooms Corporation Jammu & Kashmir, Geology & Mining Department, JKCL, Office Administration & Reorganization, APIO-RTI concerned sections.
5	Sunil Pandita	Section Officer	IICT, PSGA & APIO-RTI concerned sections.
6	Asha Khaliq	Section Officer	Gen Section, Public Monitoring Grievances System/Governor's Grievances, Govt. of India Grievances, APIO-RTI concerned sections.
7	Vikas Sharma	Head Assistant	Directorates of I&C Jammu/Kashmir, Directorates of Handicrafts Handlooms Jammu/Kashmir, Cross LoC / JKTPO, JKITIDC.
8	Zahir Ahmad	Head Assistant	Handicrafts Handlooms Corporation Jammu & Kashmir, Geology & Mining Department, JKCL, PSGA, Office Administration & Reorganization
9	Rafiq Banoo	Head Assistant	Gen Section, EDI, Public Monitoring Grievances System/ Governor's Grievances/ Govt. of India Grievances.
10	Ranjit	Head Assistant	SIDCO, NI/SICOP, JKML, JKI, IICT & KVIB House Committee Report/ Lok Sabha, Rajya Sabha Business
11	Harjeet Singh	Senior Assistant	IICT/ JKI/ KVIB, Lok Sabha, Raj Sabha Business
12	Showkat Hussain	Senior Assistant	Directorates of I&C Jammu/Kashmir, Cross LoC, Geology & Mining & PSGA
13	Rinkal Basliya	Senior Assistant	Handicrafts & Handlooms Corporation Jammu/ Kashmir
14	Bushan Lal	Junior Assistant	SIDCO, NI/SICOP, EDI & Office Administration & Reorganization.

15	Avtar Pandita	Krishan	Junior Assistant	JKML, JKITIDC & House Committee Report
16	Dileep Kumar		Junior Assistant	Gen Section/ COS, JKCL & JKTPO.
17	Bilquees Rashid		Junior Assistant	Directorates of Handicrafts Handlooms Departments Jammu/ Kashmir.
18	Ummar Rashid		Junior Assistant	He shall assist Deputy Secretary (S).
19	Mushtaq Ahmad		Computer Operator	Governor's Grievances, Govt. Of India Grievances.
20	Aman Sharma		Orderly	RTI Section besides he shall assist Additional Secretary (K).
21	Ishfaq Ahmad		Orderly	He shall assist Deputy Secretary (A).



(Sartaj Hussain), KAS

Deputy Secretary to the Government

Dated: 01-12-2020

No. IND/Adm/07/2010-I-NG

Copy to the:-

1. All officers of the Department.
2. All section officers of the Department.
3. All Head Assistant/Record Keepers of the I&C Department.
4. I/C Website (Mr. Rahul) for uploading the order on the official website.
5. Office order / record file.