

**Government of Jammu and Kashmir
Industries and Commerce Department
Civil Secretariat, Srinagar/Jammu.**

Subject:- Nomination of Nodal Officer.

Ref No:- GAD-ADMOIII/41/2021-09-GAD dated 17.11.2021 received from GAD.

Government Order No. 235-IND-of 2021

D A T E D : 23-11-2021

Ms.Kusum Badyal, (JKAS) Special Secretary to the Government, Industries and Commerce Department is hereby nominated as Nodal Officer to act as a single point of contact for reviewing the process of implementation of e-office in the Offices of HoDs/PSUs/Corporations under administrative control of Industries and Commerce Department.

Further, the Nodal Officer shall be responsible for compiling and furnishing updated information on the issue as per devised format to the General Administration Department on daily basis.

By order of the Government of Jammu and Kashmir.

Sd/-

(Ranjan Prakash Thakur)

Principal Secretary to the Government.

No:- IC-ADM/101/2021-02

Dated:- 23.11.2021

Copy to the:-

1. Joint Secretary (J&K), Ministry of Home Affairs Government of India, New Delhi.
2. Special Secretary to the Government, Industries and Commerce Department for information.
3. Director, Archives, Archeology and Museums, J&K.
4. Private Secretary to Principal Secretary to the Government, Industries & Commerce Department.
5. Private Secretary to Commissioner/Secretary to the Government, General Administration Department.
6. Incharge Website, I&C, Department.
7. Government Order file/stock file.

(Sanjeev Kumar)

Under Secretary to the Government