

**Union Territory administration of Jammu and Kashmir
Department of Industries and Commerce,
Civil Secretariat, Srinagar, 190001**

**REQUEST FOR PROPOSAL FOR ENGAGEMENT OF LEGAL
ADVISOR FOR DISINVESTMENT OF 100% EQUITY STAKE
OF UT ADMINISTRATION OF JAMMU AND KASHMIR IN
THE JAMMU AND KASHMIR CEMENTS LIMITED (JKCL)**

December 2022

Disclaimer Notice

This Request for Proposal (RFP) document for “Engagement of Legal Advisor for Disinvestment of 100% equity stake of UT administration of Jammu and Kashmir in the Jammu and Kashmir cements limited (JKCL) contains brief information about the scope of work and selection process to assist bidders in formulation of their proposal (“the Proposal”).

This Document does not purport to contain all the information that may be required by the Bidder. The bidder should conduct their own independent assessment, investigations and analysis and should check the reliability, accuracy, and completeness of the information at their end and obtain independent advice from relevant sources as required before submission of their proposals.

Department of Industries and Commerce, UT administration of Jammu and Kashmir (“UTJK”), its employees and advisers make no representation or warranty and shall have no liability to any person including any bidder under any law, statute, rules or regulations, principles of restriction or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from, to be incurred or suffered on account of anything contained in this document or otherwise, including the accuracy, adequacy, correctness, reliability or completeness of the Terms of Reference and any assessment, assumption, statement or information contained therein or deemed to form part of this RFP or arising in any way in this selection process.

UTJK reserves the right to accept or reject any or all applications without giving any reasons thereof. UTJK will not entertain or be liable for any claim for costs and expenses in relation to the preparation of the entries to be submitted in accordance with the conditions listed in this RFP.

1. Data Sheet

1.	Name of the Bid	RFP for engagement of Legal Advisor for disinvestment of 100% equity stake of UT administration of Jammu and Kashmir in the Jammu and Kashmir Cements Limited (JKCL)
2.	Time-period of contract	20 weeks from the date of appointment
3.	Bid Fee	Rs 10,000 + GST (as applicable) (non-refundable)
4.	Name of the Authority's official for addressing queries/clarifications and submissions	Ms Mamta Devi Additional Secretary Department of Industries and Commerce UT administration of J&K Email: suggestjkindcom@gmail.com
Schedule of Bidding Process		
	Task	Key Dates
	Launch of the Bid	02.12.2022
	Last date of receiving queries	09.12.2022
	Clarifications on the queries	10.12.2022
	Proposal Submission Date	19.12.2022
	Opening of Bids	19.12.2022
	Issuance of Letter of Award	23.12.2022
Note:		
i. All Bids shall be submitted online only at UTJK e-procurement website: jktenders.gov.in only. Manual bids shall not be accepted.		
ii. Tenderers/Contractors are advised to follow “General Instructions to Bidder for Online Bid Submission” provided in the Annexure-I and in accordance with the formats provided under Bid Forms in Annexure-II		

2. Introduction

- 2.1. UT administration of Jammu and Kashmir envisages to disinvest its 100% shareholding in Jammu and Kashmir Cements Limited by way of strategic disinvestment for which this Request for Proposal (RFP) for engagement of Legal Advisors is floated.
- 2.2. The Department of Industries and Commerce, on behalf of UT administration of Jammu and Kashmir, requires the services of reputed Law Firms (who figure in Top 25 of the legal500.com ranking provided in Annexure III) with experience in strategic disinvestment and Mergers & Acquisitions to act as Legal Advisors and assist UTJK in the process of strategic disinvestment and transfer of management control in JKCL, till the completion of the process.
- 2.3. The eligible Law firms, as per the eligibility conditions prescribed in *Section 4* may submit their proposals as per the guidelines mentioned hereunder for selection of the Law firms.
- 2.4. The scope of work of Legal Advisor is detailed below in *Section 3*.

3. Terms of Reference

- 3.1. The scope of work of the Legal Advisor is as follows:
 - a) Review and advise on all legal contracts, titles of property assets/real estate, intellectual property rights, bilateral rights, slots, leases, intangible assets, loan agreements, and contracts with employees, etc.
 - b) Review and vetting the RFP document,
 - c) Review and vetting the Share Purchase Agreement, and any other bid documents and confidentiality agreement
 - d) Advise on the structure of the transaction(s) including, as may be required, compliance with RBI guidelines, SEBI guidelines, Stock Exchange Listing guidelines, Companies Act, Income Tax Act and any other relevant laws
 - e) Advise and assist in arrangements for the due-diligence exercise and data room
 - f) Reviewing of various agreements and material documents entered into by JKCL
 - g) Advise on the regulatory norms and assist in securing approval and exemptions, wherever necessary, from all applicable regulatory agencies
 - h) Drafting of the consent letters taken from all intermediaries
 - i) Assistance as may be required, in negotiations with the potential Strategic Partner(s), including advising in legal matters during and on the disinvestment process
 - j) Legal sign-off on announcements regarding events during the transaction
 - k) Coordinating and communicating with other parties involved in the transaction, including the officers and other management personnel of the interested bidders, the auditors and legal counsel(s) to the interested bidders

- l) Facilitate closure of the transaction
- m) Advice on any other legal matter connected with proposed transaction

4. Qualification Criteria

- 4.1. The Legal Firm should be a reputed professional Law Firm (who figure in Top 25 of the legal500.com ranking as provided in annexure III) - having experience of at least 5 years in providing Legal consultancy and advisory services in disinvestment, including strategic disinvestment and M&A. The bidder should have been engaged in providing legal services in at least 3 transactions covering either strategic disinvestment (either on the sell or buy side) or corporate M&A transactions during the preceding 5 years prior to the date of bid submission
- 4.2. The bidding entity should disclose any adverse order passed against them by any regulatory authority or court during the last one year from date of submission of the bid.
- 4.3. If the registration or the license of the firm, due to which it has the right to practice and without which it cannot carry on its usual business has been canceled/suspended or withdrawn by the regulatory authority at any time after the appointment that will automatically render the party disqualified to that extent.
- 4.4. Any entity, which has been blacklisted by any government/ central government authority / state government authority / central public sector undertaking /state public sector undertaking or has been expelled from any project or contract by any public entity nor have had any contract terminated any public entity for breach in the last 3 years would not be allowed to participate in this engagement.
- 4.5. The conflict of interest is defined to include engaging in any activity or business by the entity in association with any third party, during the engagement, which would or may be reasonably expected to, directly or indirectly, adversely affect the interests of UT administration of J&K and/ or the JKCL (being disinvested) in relation to the transaction, and in respect of which the entity has or may obtain any proprietary or confidential information during the engagement, that, if known to any other client of the Advisor, could be used in any manner by such client to the material disadvantage of Government and/ or the Company (being disinvested) in the transaction.

5. Selection Criteria and Procedure

- 5.1. A single stage two cover selection process will be adopted
- 5.2. This would involve shortlisting of bidders by UTJK on the basis of Cover -1 (Technical Bids) submission and opening of Financial Bids of such shortlisted bidders in accordance with the provisions of this Request for Proposal. The bidders would need to score a

minimum of 70 marks out of 100 in evaluation of Cover-1 submission to be eligible for financial bid opening

- 5.3. The financial offers (price bid) of the bidders qualifying the minimum eligibility criteria would be evaluated and the engagement would be offered to the L1 bidder

6. Bid Preparation

- 6.1. The Proposals are to be submitted in detail as indicated in the following Sections. The weightage for evaluation of the Legal advisor(s) in respect of each criterion has been indicated against each Section

Proposal Content	Max. Weightage
<p>Section A: Number of Years of Experience in undertaking disinvestment and M&A transactions in the last 5 years from the date of bid submission.</p> <p>i. Years of relevant experience \geq 5 years (15 marks) ii. Years of relevant experience \geq 10 years (20 marks) iii. Years of relevant experience \geq 15 years (30 marks)</p>	30 Marks
<p>Section B: Capabilities in undertaking disinvestment and M&A transactions, especially in managing such transactions for Public Sector Enterprises as Legal Advisor in the last 5 years.</p> <p>i. at least 2 transactions (15 + 5 marks*) ii. Between 3 to 5 transactions (20 +5 marks*) iii. Greater than 5 transactions (25 + 5 marks*) * Additional marks if transaction experience involves Strategic Disinvestment of public sector enterprises (buy- or sell-side)</p> <p>Details of disinvestment and M&A transactions managed by Legal Advisor to be provided in the format given in Annexure II (Bid Form: F-4)</p>	30 Marks
<p>Section C: Profile of the Expert</p> <p>i. Detailed CV of the proposed Team Leader/ Legal Expert having a degree in law and a minimum experience of 15 years in Disinvestments and Corporate M&A. Experience in strategic disinvestment transactions will carry additional weightage. Note: Team Leader will be required to participate in all important meetings (through VC / online mode) to steer the discussion and shall be specifically responsible for the vetting of legal inputs and documentation for the disinvestment transaction</p> <p>ii. Detailed CV of the proposed expert to be provided in the format given in Annexure II (Bid Form: F-7)</p>	40 Marks

7. Bid Submission

7.1. Proposals are required to be submitted as per the following directions:

7.1.1. **Cover-1 (online) (Technical Proposal):** For the purpose of bid submission the following:

- a) The digital payment receipt (to be credited to UTJK through NEFT on **Account No.** 0110010100000121, **IFSC:** JAKA0MOVING, **Bank Name:** The Jammu and Kashmir Bank, **Branch:** Moving Secretariat, Srinagar) of Rs 10,000/- (Rupees Ten Thousand Only) plus GST (as applicable) (non-refundable), a proof of the same to be attached with the bid;
- b) Tender acceptance Letter as per ANNEXURE II (BID FORM: F-1);
- c) Authority letter authorizing the person of the bidder to sign the proposal and other documents; ANNEXURE II (BID FORM: F-2);
- d) Undertaking with respect to an adverse order by a Regulatory authority or court and No Conflict of Interest duly signed by the authorized signatory of the bidder in the format enclosed at ANNEXURE II (BID FORM: F-3);
- e) Containing the technical bid as per format provided in the relevant annexures

7.1.2. **Cover-2 (online) (Financial Bid):** Containing the Price Bid that should be submitted in the BoQ format provided with the tender document and is to be opened only after the bidder is qualified based on the eligibility requirements mentioned in this RFP. Bids with conditionality will be summarily rejected

7.2. Bids to be uploaded online on e-procurement portal jktenders.gov.in before the submission deadline as per the Data Sheet. The proposal will be opened as per the date mentioned in the data sheet, through videoconferencing or otherwise at Department of Industries and Commerce, Civil Secretariat, Jammu

7.3. The bids submitted should be unconditional and in accordance with the terms and conditions of this Request for proposal

7.4. The Government reserves the sole right to accept or reject any or all Proposals thus received without assigning any reasons thereof

List of documents to be enclosed in the Proposal

Cover -1 (Technical Proposal)		
1.	Proof of digital payment made to the Govt. Account	
2.	BID FORM: F-1	Tender acceptance letter
3.	BID FORM: F-2	Authority Letter authorizing the person of the bidder to sign the proposal
4.	BID FORM: F-3	Undertaking with respect to an adverse order by a Regulatory authority or court and No Conflict of Interest
5.	BID FORM: F-4	Certificate with respect to No Conflict of Interest
6.	BID FORM: F-5	Certificate with respect to No adverse order by a Regulator

7.	BID FORM: F-6	Details of disinvestment and M&A transactions managed/ advised in the last 5 years
8.	BID FORM: F-7	Format of CV for proposed Expert
9.	BID FORM: F-8	Bidder Details and Details of all Pending litigation
Cover – 2 (Financial Bid)		
10.	BoQ file	Financial Bid submitted online in the BoQ Format

8. Payment Terms and Deliverable Timelines

- 8.1. Interested bidders must quote their fees at the time of calling of limited bids for a transaction. The fee quoted by the Bidders should be inclusive of the applicable Goods and Services Tax (GST).
- 8.2. All bills are to be raised in INR and will be payable in INR only after successful and satisfactory closure of the milestone of the transaction.
- 8.3. The fee quoted should be unconditional and inclusive of the expenditure to be incurred on the work mentioned in the RFP
- 8.4. The payment milestone and deliverable timelines will be as provided in the table below:

Deliverable No.	Deliverable	Timeline from award of contract	Payment Milestone (as percentage of assignment fee)
1.	Finalization of transaction documents (PIM, RFP, SPA, etc.)	3 weeks	30%
2.	Completion of bidding/auction process with all necessary support such as pre-bid queries, clarifications during conference, roadshows etc.	9 weeks	25%
3.	Evaluation of offers, and selection of investor/(s)	12 weeks	25%
4.	Execution of share purchase agreement	18 weeks	20%

- 8.5. The timeline for completion of Assignment is 18 weeks from the date of issue of this letter, and UTJK reserves the right to make changes to the same without any additional fee implications for UTJK. The validity of the Letter of Award and the engagement will be for a period of 12 months from the date of award.

9. Termination of the Engagement

- 9.1. In case it is found that during the course of the engagement or at any time before award of the assignment or after its execution and during the period of subsistence or after the period thereof, that one or more of the terms and conditions laid down in this Request for Proposal has not been met by the Bidder, or the Bidder has made material misrepresentation or has given any materially incorrect or false information, the Bidder shall be disqualified

- 9.2. UTJK, in its sole discretion, at any point of time reserves the right to terminate the engaged Legal advisor and substitute the selected Legal advisors with another without the UTJK being liable in any manner whatsoever to the selected Legal advisor. This action will be without prejudice to any other right or remedy that may be available to the UTJK under the Bidding Documents, or otherwise. However, before terminating the assignment, a show cause notice stating why its engagement should not be terminated would be issued giving it an opportunity to explain its position
- 9.3. Further during the course of a particular transaction, at any point of time if UTJK (in its discretion) is of the opinion that the selected Legal advisors are not performing up to the expectations of UTJK, then UTJK shall have the right to substitute the selected Legal advisor(s) with another Legal advisor(s), as UTJK may deem fit, without the UTJK being liable in any manner whatsoever.

10. Laws Governing the Contract

- 10.1. This document and services hereunder shall be governed by and construed and enforced in accordance with the Laws of India and only the High Court of Jammu and Kashmir shall have exclusive jurisdiction for any dispute arising out of as in relation to this tender.

11. Non-Disclosure

- 11.1. By virtue of awarding the contract to the selected Legal advisor(s) and in the course of its performance, the Legal advisor may have access to the Confidential Information of the UTJK and JKCL. The Legal advisor is aware that Confidential Information is valuable information and any disclosure of which would cause irreparable loss and damage to the Government for which monetary compensation may not be adequate and accordingly the Legal advisor agrees and undertakes to hold the Confidential Information as confidential and shall not disclose the same including to any third party and the Legal advisor also agrees that its employees and agents shall also maintain Confidentiality of the Confidential Information. The Legal advisor agrees that it shall neither use, nor reproduce for use in any way, any Confidential Information. Without limitation of the foregoing, the Legal advisor shall advise UTJK/ JKCL immediately in the event that the Legal advisor learns or has reason to believe that any person who has had access to Confidential Information has violated or intends to violate the terms of this Agreement, the Legal advisor shall immediately seek injunctive relief against any such person, at its cost and expenses. If the Legal advisor hires another person to assist it in the performance of its obligations under the Contract or assigns any portion of its rights or delegates any portion of its responsibilities or obligations under this Agreement to another person, it shall cause its assignee or delegate to be bound by the confidentiality of the Confidential Information in the same manner as the Legal advisor is bound to maintain the confidentiality.

11.2. For the purpose of this clause “Confidential Information” shall mean all nonpublic information, of JKCL which is accessible by or is available to the Legal advisor directly or indirectly, whether in writing, oral, graphic, visual or any other tangible, intangible or electronic form including, without limitation, any and all information relating to the JKCL’s (whether past, present or future), financial data, financial results and projections, costs and prices, details of JKCL’s employees and consultants (past, present or prospective), technologies, technical and business strategies, business and marketing plans, marketing and sales techniques, pricing and other strategies, computer programs, software tools, source codes, object codes, protocols, product descriptions, development schedules, Software positioning, choices of Software names, trade secrets or know how, customer information and Intellectual Property Rights (defined later) as well as any such information not generally known to third parties or received from others.

Annexure – I

Instructions for Online Bid Submission:

Tender documents may be downloaded from e-procurement website jktenders.gov.in as per the schedule as given in Data Sheet.

Bid Submission:

1. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document
2. Intending Bidders are advised to visit this website regularly till closing date of submission to keep themselves updated as any change/ modification in the tender will be intimated through this website only by corrigendum/ addendum/ amendment
3. Bids will be opened as per date/time as mentioned in the Tender Data Sheet. After online opening of Technical Bid, the results of their qualification as well Price-Bid opening will be intimated later
4. The bidders are required to submit soft copies of their bids electronically on the e-procurement Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the e-procurement Portal, prepare their bids in accordance with the requirements and submitting their bids online on the e-procurement Portal

Preparation of Bids:

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid
3. Bidder, in advance, should get the bid documents ready to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS /JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document

Submission of Bids:

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document
3. The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission

4. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128-bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
6. The uploaded tender documents become readable only after the tender opening by the authorized bid openers
7. Upon the successful and timely submission of bids (i.e. after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details
8. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings

Assistance to Bidders:

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender

Annexure – II
(BID FORM: F-1)

Tender Acceptance Letter

(To be given on Company Letter Head)

Date: _____

To,

Sub: Acceptance of Terms and Conditions of Tender.

Tender Reference No.:

Name of Tender/ Work:

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: _____ as per your advertisement, given in the above-mentioned website(s).
2. I/ We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. ___ to ___ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms/conditions/clauses contained therein.
3. The corrigendum(s) (if any) issued from time to time by your department/ organization too has also been taken into consideration while submitting this acceptance letter
4. / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety
5. / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking
6. I / We certify that all information furnished by our Firm is true & correct and if the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit.

Yours Faithfully,

(Seal with signatures of authorized signatory of the Legal advisor)

Annexure – II
(BID FORM: F-2)

Authority Letter

(To be given on Company Letter Head)

Date: _____

To,

Sub: Authority Letter authorizing the person of the bidder to sign the proposal.

Dear Sir,

With reference to the Request for Proposal for the Request for Proposal for engagement of Legal Advisor for disinvestment of 100% equity stake of UT administration of Jammu and Kashmir in the Jammu and Kashmir Cements Limited (JKCL) dated....., Mr./Mrs. [Name of the authorized signatory to be appointed] is appointed as an authorized signatory on behalf of the company/firm.

Mr./Mrs. [Name of the authorized signatory to be appointed] as an authorized signatory will represent the company/firm for the purpose of bidding with respect to the Request of Empanelment of Legal advisors released by UTJK dated.... and will sign, submit and execute all documents on behalf of the company.

Mr./Mrs. [Name of the authorised signatory to be appointed] will be the authorised signatory of the company and all the acts done or documents executed by him/her shall be binding on the company.

Yours Faithfully,

(Seal with signatures of authorized signatory of the Legal advisor)

Annexure – II

(BID FORM: F-3)

Undertaking with respect to adverse order by Regulator and about No Conflict of Interest

(To be given on Company Letter Head)

We undertake that in case we are selected to be engaged for the purpose for which this RFP has been issued, i.e. for the work related to Legal Advisory for disinvestment of 100% equity stake of UT administration of Jammu and Kashmir in the Jammu and Kashmir Cements Limited (JKCL); on appointment for a specific transaction we will give certificates as are required under the Criteria for qualification of Legal Advisors (Section 4) regarding ‘No Conflict of Interest’ and ‘No adverse orders by Regulator’ as per Annexure-II Bid form: F-4 and Bid form: F-5

(Seal with signatures of authorized signatory of the Legal advisor)

Annexure – II

(BID FORM: F-4)

Certificate with respect to No Conflict of Interest

(To be given on Company Letter Head)

We Certify that we are not working for any third party that will have a conflict of interest as per Annexure-II. Further, during the course of the disinvestment of 100% equity stake of UT administration of Jammu and Kashmir in the Jammu and Kashmir Cements Limited (JKCL); if any conflict arises, the same will be informed to UTJK.

Note: The certificate should be signed by the authorized signatory.

(Seal with signatures of authorized signatory of the Legal advisor)

Annexure – II

(BID FORM: F-5)

Certificate with respect to No adverse order by a Regulator

(To be given on Company Letter Head)

“We certify that there has been no adverse order passed by a regulatory authority against us during the last one year. It is also certified that there is no investigation pending against us.”

“It is further certified that in future if any adverse order is issued against us, we will intimate the same to UTJK”.

Note: The certificate should be signed by the authorized signatory of the Bidder. The content of the certificate must not be changed. Clarification, if any, may be provided separately

(Seal with signatures of authorized signatory of the Legal advisor)

Annexure – II
(BID FORM: F-6)

Details of Disinvestment and M&A transactions managed as Legal Advisor

(To be given on Company Letter Head)

Parameter	Engagement undertaken in last 5 years from the date of bid submission		
	Client name and Nature of work	Value (in Rs Lakh)	Services provided
Disinvestment Transaction for Public Sector Enterprise	1		
	2		
Disinvestment Transaction others	1		
	2		
M&A Transactions	1		
	2		

Yours Faithfully,

(Seal with signatures of authorized signatory of the Legal advisor)

Annexure – II

(BID FORM: F-7)

FORMAT FOR CV OF PROPOSED EXPERT

1. Name of Expert:

2. Years of Experience:

3. Employer:

4. Date of Birth:

Nationality:

5. Education

School, college and/or University Attended	Degree/certificate or other specialized education obtained	Date Obtained

6. Professional Certification or Membership in Professional Associations:

7. Other Relevant Training:

8. Countries of Work Experience:

9. Languages:

Language	Speaking	Reading	Writing

10. Employment Record:

From	To	Employer	Positions Held

11. Work Undertaken that Best Illustrates Capability to Handle the Tasks provided in the Scope of Work

Annexure – II

(BID FORM: F-8)

Bidder Details and Details of all Pending Litigation

(To be given on Company Letter Head)

Name of Bidder:	
Address of the Bidder: Registered Office: Tel/Email:	
Constitution of the Bidder	Company/Partnership/LLP/Others (If selected others, please provide the nature of constitution)
Number of Years in Business	
Number of Years of Relevant Experience as specified in this RFP	

S No.	Case No.	Court	Matter of Litigation	Date of filing/ matter initiated on	Last order passed/ current status of the litigation
1.					
2.					
3.					

Yours Faithfully,

(Seal with signatures of authorized signatory of the Legal advisor)

Annexure – III

List of Legal Firms in Top 25 of Legal500.com

S No.	Name of Firm
1	AZB & Partners
2	Cyril Amarchand Mangaldas
3	IndusLaw
4	JSA Law
5	Khaitan & Co
6	Kochhar & Co.
7	S&R Associates
8	Trilegal
9	Bharucha & Partners
10	DSK Legal
11	Luthra and Luthra Law Offices India
12	Link Legal
13	Majumdar & Partners
14	Phoenix Legal
15	Samvad Partners
16	Vaish Associates
17	Saraf and Partners
18	ALMT Legal
19	Chadha & Co
20	Clasis Law
21	Fox Mandal & Associates
22	HSA Advocates
23	LexCounsel
24	Singhania & Partners LLP
25	Spice Route Legal

Source: <https://www.legal500.com/c/india/corporate-and-ma/>