

Government of Jammu and Kashmir
Industries & Commerce Department
Civil Secretariat, J&K

NOTICE

No. IC-DIC/207/2022-02

Dated: 05/06/2023

Subject- Request for Proposal (RFP) For Selection of Consulting Agency for Preparation of Strategic Investment Plan (SIP) under Raising and Accelerating MSME Performance (RAMP) Programme in the Union Territory of Jammu & Kashmir - **clarification thereof**

In reference to Tender ID 2023_IC_211425_1 bearing reference number IC-DIC/207/2022-02 dated 06-05-2023, the clarification in response to the queries is as under:

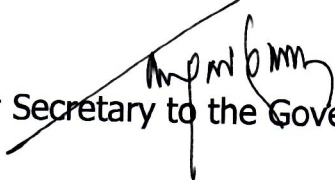
S.No	Statement in RFP	Change requested	Response of the department			
1.	<p>Section 8. Team Composition, 1. Team Leader</p> <p><i>Preferred Educational Qualification BTech, with Post Graduation (MBA, PGDBM), Masters or equivalent in Management, Mathematics/ Finance/ Economics/ Marketing/ Public Policy, Public Administration, MSc in related relevant field</i></p>	<p>The education criteria of the Team Leader are extremely specific, thereby restrictive as only BTech is being considered under Graduation. This doesn't add any value to the candidate profile or to the engagement. On the contrary, the original RFP by the Department had no such restriction and preference was given to the experience of the candidate. Request you to kindly refer to the criteria as per the previous RFP (also mentioned below for easy reference)</p> <p><i>Graduation (B.E./B.Tech/ B.Sc./B. Com/BA /BBA/etc.) with Post-Graduation (MBA, PGDM, PGDBM, Masters or equivalent) in Management, Finance, Economics, Marketing, Public Policy, Public Administration, or related fields</i></p>	<p>The qualification has been prescribed in RAMP guidelines, hence not accepted.</p>			
2.	<p>ii. Man-month requirement of resources</p> <table><tr><th>S. No</th><th>Role</th><th>Man-months requirement as</th></tr></table>	S. No	Role	Man-months requirement as	<p>We understand that Public Policy Expert and MIS Specialist are full time profiles (16 months) but have been erroneously</p>	<p>Not accepted.</p>
S. No	Role	Man-months requirement as				



	<table><tr><td></td><td></td><td>per RFP</td></tr><tr><td>1</td><td>Team Leader</td><td>17.5</td></tr><tr><td>2</td><td>M&E Data Analysis & Report Writing</td><td>16</td></tr><tr><td>3</td><td>Finance Manager</td><td>16</td></tr><tr><td>4</td><td>Marketing & Research Expert/ Enterprise Development Manager</td><td>16</td></tr><tr><td>5</td><td>Public Policy Expert</td><td>10</td></tr><tr><td>6</td><td>Procurement Expert</td><td>16</td></tr><tr><td>7</td><td>MIS Specialist</td><td>10</td></tr></table>			per RFP	1	Team Leader	17.5	2	M&E Data Analysis & Report Writing	16	3	Finance Manager	16	4	Marketing & Research Expert/ Enterprise Development Manager	16	5	Public Policy Expert	10	6	Procurement Expert	16	7	MIS Specialist	10	mentioned as part-time (10 months). Considering that Public Policy & MIS are key components of RAMP as well as SIP preparation, the expertise would be needed throughout the programme design & delivery. Request you to kindly clarify the actual man-month requirement of these two resources.	
		per RFP																									
1	Team Leader	17.5																									
2	M&E Data Analysis & Report Writing	16																									
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5	Public Policy Expert	10																									
6	Procurement Expert	16																									
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3	Section 12. Forms, 12.6 Form 6: Financial Proposal While the project duration has been increased to 17.5 months, both the form for the financial proposal and the BOQ still indicate cost for resource deployment for first 6 months and cost for resource deployment beyond 6 months to 10 months as per the previous requirement	Request you to kindly update. Further, it is suggested that the sealed hard copy of the Financial Proposal as per the RFP may also be sought to remove any ambiguity.	As the project duration has been increased to 18 months therefore the clause will be read as: Resource Deployment beyond 6 months to 18 months (as per para 8).																								
4	DO	Please clarify if this should be read as 6 months to 17.5 months	-do-																								
5	General	Since there are material changes in the RFP with respect to duration which will impact the proposed team and also the internal compliances, we request that the submission date for the proposal be extended by 7 days.	The bid submission date is extended to 10.06.2023 (4.00 PM).																								
6	With respect to the resources, it is mentioned: Additionally, experts at S.No. 1 and S.No. 7 may choose to be available online during the project implementation phase beyond (T+6 months) to (T+18 months). However, as and when required the Department may seek the physical presence of any Team member.	Please clarify if the Team Leader will be allowed to work remotely during the entire implementation period unless specifically required by the Department	It has been mentioned clearly in clause 8 that Team leader at S. No 1 may be available online during the project implementation and has to be physically present as and when required by the Department.																								
7	The Public Policy expert and the MIS expert need to be deployed for 10-man months only	we assume that these 10 man-months will be front loaded and the resource will not be required for the last 7.5 months. Since many of the resources will not be local, consents and willingness from the resources to be stationed at the project location will be taken	Not accepted																								

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		accordingly and this will have a bearing on the overall cost	
8.	"The original to be deposited in the Accounts Section of Director Finance, I&C Department."	Please clarify with respect to submission of DD with respect to EMD, whether the same has to be submitted at Jammu or Srinagar	The documents are to be deposited in the office of Director Finance, Civil secretariat Jammu.
9.	Section-4 Pre-qualification criteria, Point No 4, Prior- Experience; Page no-10 Work order/Letter of intent/contract agreement/Letter of Award and <u>job completion certificate related to the activity.</u>	Change Requested: Both ongoing (of minimum duration of 6 months) / completed projects shall be considered for evaluation	The change requested has already been incorporated in Clause 7, Evaluation Criteria Page 18.


 Under Secretary to the Government