



**Government of Jammu and Kashmir  
Industries and Commerce Department  
Civil Secretariat, Srinagar/Jammu.**

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Subject:-Furnishing of information under Public Services Guarantee Act, 2011.

Circular No:-04 -IND of 2018

Dated:-07-09-2018

The Jammu and Kashmir Public Services Guarantee Rules, 2011 have been notified vide SRO-223 of 2011 dated 21.07.2011. In order to provide delivery of public services to the people, it has been made obligatory on designated officers to provide public services notified under the rules within the stipulated time period.

It has been observed that the monthly progress reports (MPRs) on account of implementation of the J&K Public Services Guarantee Act (PSGA), 2011, are not being submitted to this Department by the Directorates of Industries and Commerce regularly within the stipulated time. Consequently, forwarding of these reports to the General Administration Department gets delayed and, in turn adversely affects monitoring of the implementation of the act.

Further it has also been observed that the MPRs which are received by this department are not in a uniform format.

Accordingly, it is impressed upon the Directorate of Industries & Commerce, to furnish monthly progress reports (MPRs) on account of implementation of the J&K Public Service Guarantee Act (PSGA), 2011 in the below prescribed format by or before 5<sup>th</sup> of following month:-

SN o.	District	Name of the service	Name of the Appellate/ Designat ed Authority	Stipulate d time frame for providing service	No. of Applica tions receiv ed	No. of applications disposed off within prescribed period	No. of applicatio ns disposed off beyond prescribed period	No. of Applicati ons pending	Duratio n and causes of delay

(Sanjeev Kumar)

Under Secretary to Government,  
Industries & Commerce Department  
219.

No.IND/Gen-151/2011-I

Dated:- 07 -09-2018

Copy the:-

01. Director, Industries & Commerce, Jammu /Kashmir
02. Private Secretary to Principal Secretary to Government, Industries & Commerce Department.
- ✓ 03. Incharge Website.
04. Circular/Stock file.