

## Jammu & Kashmir Trade Promotion Organization

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No.: JKTPO/J/201/754

Dated: 11/10/2024

**Subject: Invitation for Comments/Suggestions/Inputs on the Draft Jammu and Kashmir Procurement Preference Policy 2024 for MSMEs.**

### Notification

In order to encourage and support micro and small enterprises of Jammu and Kashmir by providing them preference in public procurement of goods and services by different Government Departments/Agencies/Organizations, while adhering to core principles of competitiveness, transparency, equity and reasonability, the Jammu and Kashmir Trade Promotion Organization (JKTPO) drafted a '**Jammu and Kashmir Procurement Preference Policy 2024**' and submitted the same to the Industries & Commerce Department vide communication no. JKTPO/J/201/669 dated 06/09/2024 for accord of approval. The Industries & Commerce Department vide communication no. IC-TPO/56/2024-02 dated 27-09-2024 directed this organization to put the draft Jammu and Kashmir Preferential Procurement Policy 2024 in public domain for inviting comments/suggestions/ inputs from stakeholders/public.

Now, therefore, through the medium of this Notice, the Jammu and Kashmir Trade Promotion Organization (JKTPO) places the **Draft Jammu and Kashmir Procurement Preference Policy for Micro, Small and Medium Enterprises (MSMEs) – 2024** in the public domain through the official website of the Industries and Commerce Department i.e. <http://jkindustriescommerce.nic.in> and the Jammu and Kashmir Trade Promotion Organization (JKTPO) i.e. [www.jktpo.in](http://www.jktpo.in) for a period of 21 days i.e. till 31<sup>st</sup> October, 2024.

All the stakeholders, including MSME owners, Industry Associations, Experts, etc. and general public are requested to review the aforesaid draft policy and provide their valuable comments /suggestions/inputs, before effect to the draft policy is given with due approval of the competent authority.

The comments/suggestions/inputs, if any, may be sent on the email address [contactjktpo@gmail.com](mailto:contactjktpo@gmail.com).

The subject of email should clearly mention "**Comments/ Suggestions on Draft J&K Procurement Preference Policy 2024 for MSMEs.**"

**Deadline for Submission:** Please submit your valuable comments/suggestions/inputs by **31<sup>st</sup> October, 2024**. Any comment/suggestion/input received after this date shall not be considered in the finalization of the aforesaid policy.

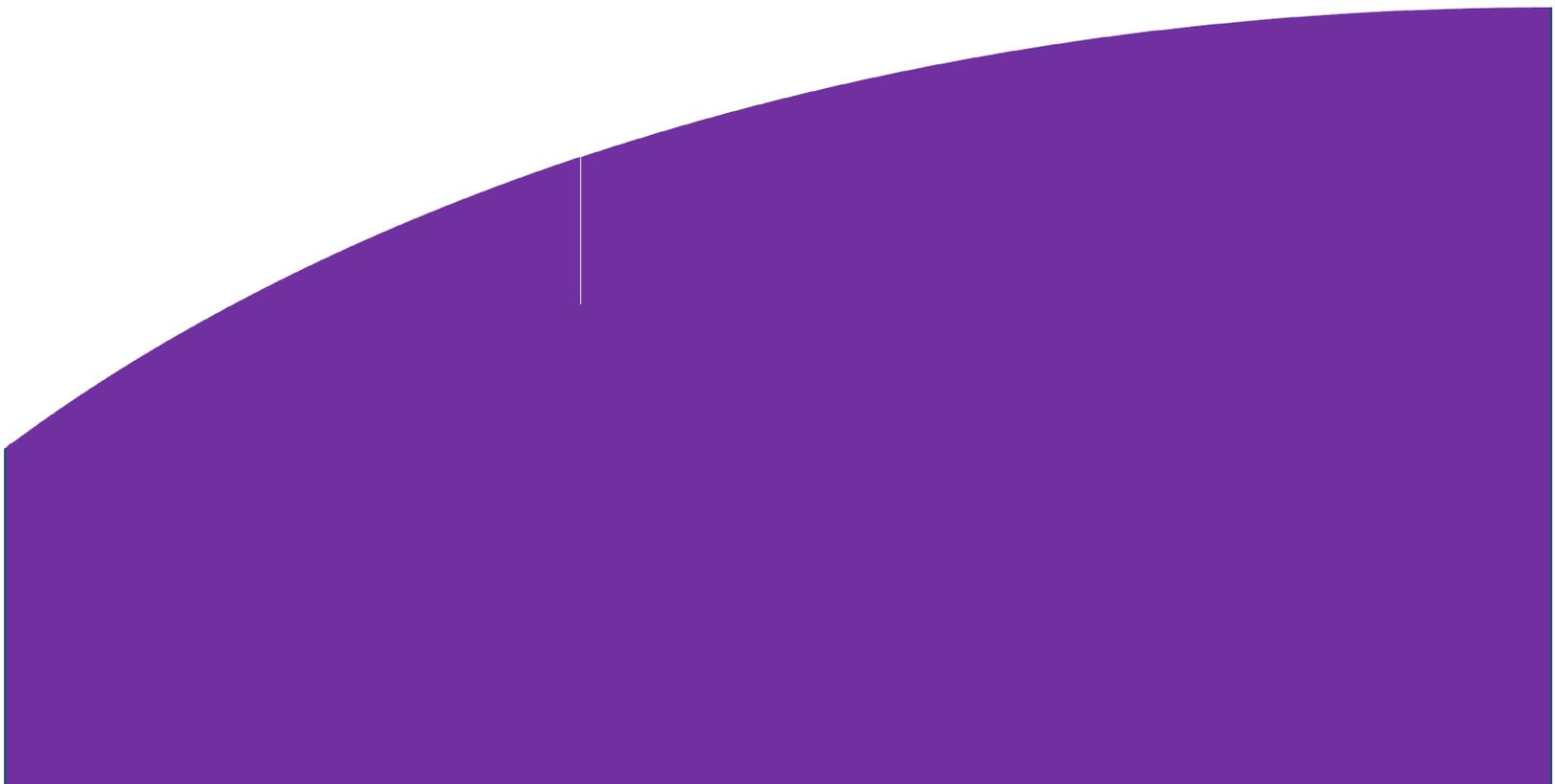
  
**Khalid Jahangir**  
Managing Director  
JKTPO

### Copy to the:

1. Commissioner/Secretary to the Government, Industries & Commerce Department, J&K with the request to kindly direct the concerned Officer/Official for uploading the Draft Procurement Policy on official website of Industries & Commerce Department.

**Draft**

**“JAMMU AND KASHMIR  
PROCUREMENT PREFERENCE  
POLICY FOR MICRO AND SMALL  
ENTERPRISES –2024”**



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## Draft

# “JAMMU AND KASHMIR PROCUREMENT PREFERENCE POLICY FOR MICRO AND SMALL ENTERPRISES, 2024”

### INTRODUCTION:

The Government of India has enacted ‘**The Micro, Small and Medium Enterprises Development Act, 2006**’ on 16<sup>th</sup> June 2006 to provide for facilitating the promotion and development and enhancing the competitiveness of micro, small and medium enterprises, and for matters connected therewith or incidental thereto. Section 11 of ‘**The Micro, Small and Medium Enterprises Development Act, 2006**’ under the sub-head ‘**Procurement Preference Policy**’ states that “*For facilitating promotion and development of micro and small enterprises, the Central Government or the State Government may, by order notify from time to time, preference policies in respect of procurement of goods and services, produced and provided by micro and small enterprises, by its Ministries or departments, as the case may be, or its aided institutions and public sector enterprises*”.<sup>1</sup>

In pursuance of the aforesaid provision in the MSME Development Act 2006, the Ministry of MSME, Government of India has announced its “**Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 12**” vide S.O. 581(E) dated 23<sup>rd</sup> March 2012.<sup>2</sup> The Policy is effective from 1st April 2012 (Gazette notification on 26th March 2012). The objective of Public Procurement Policy is promotion and development of Micro and Small Enterprises by supporting them in marketing of products produced and services rendered by them. However, the policy rests upon core principle of competitiveness, adhering to sound procurement practices and execution of supplies in accordance with a system which is fair, equitable, transparent, competitive, and cost effective. The aforesaid order has been amended subsequently on several occasions. The latest is the order is “**Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2018**”.<sup>3</sup>

In light of the Statutory provisions of the “**MSME Development Act 2006**” and the subsequent “**Public Procurement Policy for Micro and Small Enterprises (MSEs) Order 12**” announced by the Ministry of MSME, Government of India, the Union Territory of Jammu and Kashmir adhering to the principles of competitiveness, fairness, transparency, and cost-effectiveness, has drafted the “**Jammu and Kashmir Procurement Preference Policy for Micro and Small Enterprises, 2024**”.

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<sup>1</sup><https://www.dcmsme.gov.in/MSMED2006.pdf>

<sup>2</sup><https://msme.gov.in/public-procurement-policy-micro-and-small-enterprises-mses-order-2012>

<sup>3</sup><https://msme.gov.in/public-procurement-policy>

## 1. Short Title:

- (i) The policy may be called “**Jammu and Kashmir Procurement Preference Policy for Micro and Small Enterprises, 2024**”.
- (ii) The policy shall come into effect from the date of its notification in the official gazette.
- (iii) It shall extent to the whole Union Territory of Jammu and Kashmir.

## 2. Policy Period:

**Jammu and Kashmir Procurement Preference Policy for Micro and Small Enterprises, 2024**” will remain in operation for a period of 5 years from the financial year of its notification or till such time the Union Territory Government may deem fit and proper.

## 3. Legal Framework:

The legal sanctity of the policy is derived from the provisions of section 11 (under chapter IV) of Micro, Small and Medium Enterprises Development Act 2006. Section 11 (under Chapter IV) of the MSME Development Act, 2006 empowers the Union Territory Government to notify the Jammu and Kashmir Procurement Preference Policy for Micro and Small Enterprises, 2024.

## 4. Aim and Objective of the Policy:

- (i) To facilitate growth of Micro and Small Enterprises (MSEs); provide opportunity to local entrepreneurial talents and to maximise avenues for employment generations.
- (ii) To prioritize procurement from Jammu and Kashmir based Micro and small enterprises for various Government Departments and organisations.
- (iii) Enhance Competitiveness amongst the Micro and Small enterprises through sound, fair and transparent practices.
- (iv) Increased share of supplies of Micro and Small enterprises to Union Territory Government Departments and its aided institutions and Union Territory Public Sector Enterprises.
- (v) Development of Micro and Small enterprises as vendors in peripheral and rural areas of the Union territory.
- (vi) To increase the participation of MSEs registered with the Department of Industries and Commerce, Government of Jammu and Kashmir and operating within the boundaries of the Union Territory of Jammu and Kashmir in tenders by removing barriers such as EMD, and Tender Fee/Application Cost.

- (vii) To prioritize procurement from Jammu and Kashmir based Micro and small enterprises:
- a. By giving them reservation with minimum 30% of total annual purchases of products/ items and services.
  - b. By providing 25% margin of purchase price preference, subject to meeting quality and technical specifications.
  - c. By promoting SC/ST and women owned MSEs operating within the UT of Jammu and Kashmir.
  - d. By providing a level playing field and additional promotional support for SC/ST and women owned MSEs.
  - e. By providing fillip to marketing of products manufactured by Jammu and Kashmir based Micro and small enterprises.
- (viii) The Jammu and Kashmir Procurement Preference Policy for Micro and Small Enterprises, 2024 aims at promoting and developing Micro and Small Enterprises (MSEs) registered with the Department of Industries and Commerce, Government of Jammu and Kashmir and operating within the boundaries of the Union Territory of Jammu and Kashmir by giving preference in purchase of their products and services in comparison with the units located outside the Union Territory, without compromising quality, competitiveness and cost effectiveness.

## 5. Definitions:

**“Enterprise”:** means an industrial undertaking or any other establishment in MSE category, by whatever name called, engaged in the manufacture or production of goods having its manufacturing units in the Union Territory of Jammu and Kashmir or engaged in providing or rendering of any service or services but excluding establishment which are engaged in trading.

**“Locally”:** Within the Union Territory of Jammu and Kashmir

**“MSEs”:** Micro and Small Enterprises located within the territorial jurisdiction of Jammu and Kashmir.

**“Micro Enterprises”:** refer to the enterprises with investment of not more than Rs.1 crore in Plant and Machinery or Equipment and Annual Turnover of not more than Rs. 5 crores.

**“Small Enterprises”:** refer to the enterprises with investment of not more than Rs.10 crores in Plant and Machinery or Equipment and Annual Turnover of not more than Rs. 50 crores.

**“Nationally”:** Within India

**“Neighbour countries”:** Countries that share a land border with India.

**“Globally”:** Outside of India, excluding neighbour countries.

**“Local supplier”:** A supplier or service provider whose product or service offered for procurement meets the minimum local content requirement as specified under this order or by procuring entity in accordance with this order.

**“Tender”:** means a formal offer made in pursuance of an invitation and includes any bid, proposal or quotation or any amendment thereto.

**“Date of Tender”:** means the deadline specified by the procuring entity for receiving Tenders in the course of a Tender process.

**“Margin of Purchase price preference”:** means the margin for purchase preference allowed for MSE bidders shall be maximum to the extent of 25% over the price/rate quoted by L1 bidder. This means price/rate offered by any MSE bidder above 25% of L1 bidder shall not be eligible for purchase preference.

**“L1”:** means the lowest quoted price by a valid bidder participating in tender.

**“EMD”:** Earnest Money Deposit, refers to the amount that is given as a deposit to the company/government department that published the tender. Earnest Money Deposit is refunded to all bidders after announcing the winning bidder.

**“Sub-target for procurement”:** Target within a Target. The policy provides 30% reservation to the MSEs is a target, but 4% reservation target given to SC/ST enterprises and 3% reservation target given to women enterprises from within 30% reservation target given to MSEs are sub-targets.

**“Reserved Items”:** Items reserved exclusively for procurement from MSEs registered with the Department of Industries and Commerce, Government of Jammu and Kashmir and operating within the boundaries of the Union Territory of Jammu and Kashmir.

**“Global tender Enquiry”:** means where the estimated value of procurement of item/s is more than Rs.200 Crores (INR) shall be eligible to float Global Inquiry.

**“Turnkey projects”:** Means a contractor or a firm agrees to fully design, construct and equip a manufacturing unit, business, service facility and turn the project over to the client when it is ready for operation for remuneration.

**“EPC”:** Engineering, Procurement, and Construction Projects; a form of contract used to undertake construction works by the private sector on large-scale and complex infrastructure projects.

**“Tendered quantity”:** the approximate quantity of items intended for supply to the user institutions in respect of which the rates have to be quoted.

**“EM Part-II”:** means Entrepreneur memorandum Part-II as prescribed under section 8 of the Micro, Small and Medium Enterprises Development Act, 2006. This is a prescribed format required to be submitted by entrepreneurs to District Industries Centre once enterprise starts production.

**“UAM”** Means Udyog Aadhar Memorandum as notified by the Ministry of Micro, Small and Medium Enterprises vide Gazette Notification No. S.O.85€ dated 10th January 2017 in exercise of the power conferred under Sub-Section (2) of Section-8 of the Micro, Small and Medium Enterprises Development Act 2006.

**“OEM Products”:** Original Equipment Manufacturer; a company that makes a product to be sold by another company under its own name.

**“UT”:**means Union Territory of Jammu and Kashmir

**“UT Government”:** means Government of Jammu and Kashmir

**“Central Government”:** means Government of India

**“Service Contractor”:** means an Individual/ Organisation/ Association that provides services required on contractual basis,which includes variousTypes of consultants/ service providers. The term consultants/ service providers include a wide variety of private and public entities, including consultancy firms, engineering firms, architectural Firms/ consultants, construction management firms, management firms, procurement agents, inspection agents, auditors, investment and merchant bankers, universities/ educational institutions, research institutions, government agencies, nongovernmental organizations (NGOs) and individuals/experts or their joint ventures. Therefore, MSEs can be issued contractor class cards and classified as “Service Contractors” broadly or Sector Specific Service Contractors such as “Engineering Service Contractors, IT Service Contractors, Audit Service Contractors, Research Contractors, Management Contractors, Consultancy Service Contractors, etc.”

## **6. Beneficiaries of Policy:**

This policy is applicable to all Micro and Small Enterprises (MSEs), including Startups, operating within the Union Territory of Jammu and Kashmir. It encompasses Small-Scale Industries (SSIs) that are permanently registered under the ‘Industries (Development & Regulation) Act of 1951’ (as amended) or under the MSME Act of 2006 with EM Part-II. Additionally, the policy covers MSEs registered with District Industries Centres (DICs), the Khadi and Village Industries Commission (KVIC), the Khadi and Village Industries Board (KVIB), the Coir Board, the National Small Industries Corporation (NSIC), the Directorate of

Handicrafts & Handlooms, Cooperative Societies/Self-Help Groups (SHGs), or any other body specified by the Ministry of MSME and operating within Jammu and Kashmir. This policy is strictly applicable to services, works, and items manufactured within the Union Territory of Jammu and Kashmir and does not extend to trading activities.

**7. Procuring Entity:**

This policy encompasses all Government Departments of Union Territory of Jammu and Kashmir, Union Territory Public Sector Undertakings (statutory or otherwise), Autonomous Bodies, Zilla Parishads, Municipal Corporations, other Local Bodies of the Union Territory of Jammu and Kashmir, Quasi Government Bodies, Cooperative Institutions, and Organizations under the control of a Board or a Trust or a Regulatory body, or Government-participated organizations within the Union Territory of Jammu and Kashmir.

**8. Mandatory procurement from Micro and Small Enterprises:**

- a. All government departments, agencies, and related organizations under the control of Government of Jammu and Kashmir must ensure that at least 30% of their annual purchases come from registered Micro and Small Enterprises (MSEs) within the Union Territory. This includes departments, boards, corporations, government undertakings, development authorities, municipalities, cooperative bodies, and companies where the government owns share of 50% or more. For reserved items, these purchases should be made exclusively from registered MSEs operating within the boundaries of the Union Territory of Jammu and Kashmir.  
Illustrative list of the reserved items for 30% (minimum) purchase from MSEs is provided at **Annexure-I**.
- b. They shall set a mandatory annual target of procurement from MSEs with the objective of trying to achieve overall procurement of minimum 30 percent of total annual purchases of products and services rendered by Micro and Small Enterprises with a margin of purchase price preference of 25% within a period of one year from the year of notification of this Policy. As a mandatory procedure, they shall share a copy of procurement with the Commissioner of Industries and Commerce, Government of Jammu and Kashmir/Nominee nominated by him.
- c. In case there are no suppliers in the MSE Sector of the Union Territory of Jammu and Kashmir, who have the capacity to supply required items, Departments or Organizations may procure from the open market through stipulated processes subject to the procedure laid down in the clause 11[(e)(5)] of this policy.

- d. The Union Territory Government Departments and agencies under its control which fail to meet the annual goal/target shall substantiate with reasons their inability to comply, to the Review Committee constituted under clause 20 of this Policy.
- e. In case of Global Tender Enquiries, Non Local MSEs and Suppliers shall also be eligible to bid along with local MSEs. Normally a Global tender Enquiry is to be floated for procurement of item/s, non-availability of item/s in India, and if it is mandatory to purchase from outside India, a Global Tender Enquiry can be floated for purchases less than Rs.200 Crore (INR) with the prior approval of State purchase Committee headed by an officer not below the rank of Administrative Secretary to the Government.

#### 9. Exemptions from Applicability of the policy:

The following procurements are exempt from applicability of the Policy:

- a. Emergency procurement for disaster management.
- b. Procurements for national security or strategic purposes.

The Government of the Union Territory of Jammu and Kashmir may exempt any procurement, class of procurements or procuring entities from the application of any of the provisions of the policy through a notification.

#### 10. Registration for getting preference under the Policy:

- a. MSE who has obtained an EM Part-II under Section 8 of the Micro, Small and Medium Enterprises Act, 2006 or UAM under Gazette Notification No. S.O. 85(E) dated January 2017 or Udyam Registration notified by the Ministry of Micro, Small & Medium Enterprises, shall be eligible for registration under the Policy. A separate registration form has been issued for the registration of MSEs under the policy as shown in **Annexure-III**. The Director of Industries & Commerce, Government of Jammu and Kashmir will issue Registration Certificate under the Policy as per the format shown in the **Annexure-IV**.
- b. Such certificate issued by the Director of Industries & Commerce will clearly indicate name of the MSE, name of owner(s) of MSE, name of street, town/village, email address, phone number, items for which registered, capacity of production and sales turnover as per balance sheets of previous years.
- c. Such units shall be called enterprises registered under the Procurement Preference Policy (PPP) and when such units supply or intend to supply goods or render services to Union Territory Government Offices or Union Territory Corporations or Union Territory Public Sector Undertakings, etc., they shall be called suppliers.

- d. Such units shall be required to submit a copy of self-certification stating that the unit is functional at the time of scheduling of tender and that it continues to be an MSE / SSI through an affidavit as per the format enclosed as **Annexure-V**.
- e. For OEM Products, following aspects should be taken into consideration while purchasing the products:

*“OEM (Original Equipment Manufacturer) certificate for the products being procured must be obtained. It is recommended that services related to maintenance or other ancillary services of products being procured such as comprehensive maintenance or annual maintenance contract, be procured along with subject matter of procurement or provisions be made to procure such services”.*

#### **11. Preference under the Policy:**

- a. Purchase preference to MSEs will not be applicable if the tendered quantity is only one.
- b. MSEs registered under the Policy will be entitled for Price preference up to 25% over the L1 price, if L1 happens to be non-registered industry or supplier under this policy. In case more than one such unit qualifies for price preference, then the lowest quoted rate by the MSE registered under the policy will be considered and supply order shall be given to such enterprise. However, such preferential procurement will be restricted to 30% of the tender value (if that can be segregated) and the rest 70% of the tender value will be allowed to L1. However, for the rest 70%, preference shall be given to the lowest quoted rate by the registered MSE unit(s) if willing to supply at the L1 rate. Illustration is shown in **Annexure-II**.
- c. In case of EPC or turnkey projects, the procuring entity shall impose a condition in the tender document to purchase Industrial goods (tested & certified by SICOP) and other products and services which are under exclusive purchase (as mentioned in **Annexure I**), separately from the registered MSEs operating within the boundaries of the Union Territory of Jammu and Kashmir to ensure equal distribution of works/contracts from the government departments/PSUs/Agencies/Institutions etc.
- d. **For procurement of “Non-Reserved Items” from MSEs:**
  - 1. a sub-target of 4% shall be allocated for procurement from MSEs owned by SC or ST entrepreneurs, with a margin of purchase price preference of 25% compared to non-MSEs or non-registered MSEs.

2. a sub-target of 3% shall be earmarked for procurement from MSEs owned by women entrepreneurs with a margin of purchase price preference of 25% compared to non-MSEs or non-registered MSEs.
3. In the event of failure of such SC/ST or women owned MSEs participation in the tender process or failure to meet the tender process or price requirements, respective sub-targets shall be fulfilled by other/general registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir.
4. Balance target of 23% (from the total reservation of 30%) shall be earmarked for procurement from general registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir with a purchase price preference margin of 25% compared to non-MSEs and non-registered MSEs under this policy.

**e. For procurement of “reserved items” from MSEs:**

1. a sub-target of 13% shall be allocated for procurement from MSEs owned by SC/STs, with a purchase price preference margin of 25%.
2. a sub-target of 10% shall be allocated for procurement from MSEs owned by women entrepreneurs, also with a purchase price preference margin of 25%.
3. Balance target of 77% (from the total reservation of 100%) shall be earmarked for procurement from general Micro and Small Enterprises (MSEs), including those owned by women and SC/ST entrepreneurs. No price preference will be given for this portion.
4. Procuring entities in Union Territory of Jammu and Kashmir shall procure their requirements by calling open tenders from registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir for items reserved (**as listed in Annexure-I**) for purchase through registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir.
5. In case of Non-availability of ‘reserved’ items, the Procuring entities should notify the Commissioner of Industries and Commerce if they face difficulties in procuring goods from the ‘reserved’ items listed in **Annexure-I**. The Commissioner of Industries will verify the availability of these items using the office’s data and inform the procuring entities accordingly. If the required items are not produced or manufactured by registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir /SSI units, the Commissioner of Industries and Commerce will issue a certificate/order permitting the procurement of ‘reserved’ items from non-registered MSEs and operating within the boundaries of the Union Territory of Jammu and

Kashmir or MSEs operating outside the boundary of Union Territory of Jammu and Kashmir. This certificate will be posted by the Procuring entity on their respective official websites and will be valid for six months from the date of issue.

- 6. Procurement of Services:** Goods purchased by the Government Departments, Public Sector Undertakings, etc., like Vehicles, Air Conditioners, Computers, Laptops, Printers, etc., needs repairs and maintenance services, which comes under “Service Contracts”. Therefore, procurement of such type of services in the form of Annual Maintenance Contracts (AMCs) by the Government Departments, Public Sector Undertakings, etc., can be included in the tendering process and may reserve for MSEs in the Preferential Public Procurement Policy, since most of the AMC providers are Micro Enterprises and they are not the competitors for goods manufacturers.

**12. Tendering & Procurement:**

- a. All purchases above Rs.2.5 Lakh (Rupees Two Lakh and Fifty Thousand only) from the registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir should be done by e-Tendering process under Procurement Preference Policy by the respective departments or agencies. Purchases for Rs.25,000/- and up to Rs. 2.5 lakh shall be done by open tender. The referred clauses of GFR are as shown below for reference:

Rule 154 of GFR 2017	Purchases up to Rs.25,000/- shall be exempted from tender system but procurement shall be made from registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir only.
Rule 155 of GFR 2017	Purchase of goods by Purchase Committee. [In case a certain item is not available on the GeM portal],Purchase of goods from MSEs costing above Rs.25,000 (Rupees twenty five thousand only) and upto Rs.2,50,000/- (Rupees two lakh and fifty thousand only)]on each occasion may be made on the recommendations of a duly constituted Local Purchase Committee consisting of three members of an appropriate level as decided by the Head of the Department. The committee will survey the market to ascertain the reasonableness of rate, quality and specifications and identify the appropriate supplier. Before recommending placement of the purchase order, the members of the committee will jointly record a certificate as under: "Certified that we, members of the purchase committee are jointly

	and individually satisfied that the goods recommended for purchase are of the requisite specification and quality, priced at the prevailing market rate and the supplier recommended is reliable and competent to supply the goods in question, and it is not debarred by Department of Expenditure or Ministry/ Department concerned."
Rule 158 of GFR 2017	Purchase of goods from MSEs costing Rs. 2,50,000/- (Rupees Two Lakhs and Fifty thousand only) and above by obtaining bids. Except in cases covered under Rule 154 and 155, Departments shall procure goods under the powers referred to in Rule 140 above by following the standard method of obtaining bids in: (i) Advertised Tender Enquiry (ii) Limited Tender Enquiry (iii) Two-Stage Bidding (iv) Single Tender Enquiry (v) Electronic Reverse Auctions.
Rule 140 of GFR 2017	For original/minor works and repair works entrusted as per Rule 133(2) or Rule 133(3) of GFR 2017, the Administrative Approval and Expenditure Sanction shall be accorded, and funds allotted by the concerned authority under these rules and in accordance with the Delegation of Financial Power Rules. The Public Works Organisation or the Public Sector Undertaking or any Organisation allotted work shall then execute the work entrusted to it in accordance with the rules and procedures prescribed in that organisation. A Memorandum of Understanding (MoU) may be drawn with Public Works Organisation or the Public Sector Undertaking for proper execution of work.

- b.** There should not be any conditions such as minimum turnover requirement, experience or any other such conditions which would prevent registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir from participating in the procurement process under this policy.
- c.** The procuring entity should specifically mention whether the item is 'reserved' or 'not reserved'. Only registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir shall be allowed to submit tender for items noted as 'reserved'.
- d.** Registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir are entitled to submit tenders at free of cost under this Policy.

- e. Registered MSEs and operating within the boundaries of the Union Territory of Jammu and Kashmir are exempted from the payment of Earnest Money Deposit (EMD) under this Policy.

### **13. Payment:**

- a. Instructions shall be issued to the treasury / PAO that bills should not be honoured without a certification from the Procuring entity that there is “No Violation” of the Government orders in Public Procurement Policy / Assistance to local MSEs in procuring the items. This certificate shall be issued by the Procuring entity at the time of presenting the bills. The finance department of Government shall issue suitable instructions to all PAOs / Treasuries in the UT. In case of Corporations/ Government Undertakings/ Government Institutions where the payments must be made by Cheques, “No Violation” certificate shall be obtained from the Head of Department before passing orders for payment.
- b. Payment for purchase would be made by the procuring agency directly to the Supplier.
- c. The MSE or other enterprise and units must have complied with all statutory and legal formalities of concerned regulators/Act.
- d. The MSE unit availing preferential treatment will give an undertaking that it fulfils the eligibility criteria under items (a) to (f) of sub-clause (v) of clause 18 including a categorical statement that the products or services being supplied to the Government Departments of its agencies has been manufactured or created by the unit located in the UT of Jammu and Kashmir only, giving details of batch number or date of any other identifiable tag (GSI etc.) as per prevalent established practice. The format is enclosed as **Annexure-V**.
- e. For ensuring timely payment of orders, MSEs/ SSI units can avail the facilities of Micro and Small enterprise facilitation Council (MSEFC) at the office of Directorate of Industries and Commerce Jammu/Kashmir and MSME Samadhan Portal of Govt of India or similar portal of union territory of Jammu and Kashmir.

### **14. Ensuring Quality Procurement:**

- a. Quality of the items shall be as per Procuring entity’s specification. Quality certifications may be obtained from the Quality Control Laboratories under Central or Stat Government authorised institutions or agency.
- b. All Procuring entity shall adopt such measures so as to ensure quality in procurement of products as per quality of BIS/ FSSAI/ FPO/ IP/ DGS&D in vogue as per the product specifications. Procuring entity to give priority to ZED certified local MSEs for procurement.

Units with any other central or UT government supported quality certifications to be given priority over other units.

- c. For quality assurance, Directorate of Industries has been given the power as listed in the Clause 19(f).

#### **15. Procurement Portals for procurement from Micro and Small Enterprises:**

- a. It is mandatory for all procuring entity(ies) to procure goods and service through Government-e-marketplace (GeM)/UT JK Tenders portal. For procurement of goods and services other than GeM Portal due to non-availability on GeM, prior approval of the Principal Secretary/Commissioner/Secretary of Industries Commerce department Government of Jammu and Kashmir shall be obtained. UTJKTendersportal shall be used for the procurement of goods after the approval of the approving authority.
- b. The duration of the e-tenders shall be for a minimum period of 20 days (except in case of emergency purchases).
- c. In case of procurement through GeM, duration of tender shall be as per the provisions of GeM.

#### **16. Annual plans for procurement from Micro and Small Enterprises:**

The UT Government Department or UT PSU or UT Government aided institutions shall prepare Annual Procurement Plan for purchases within 30th April every year and upload the same on their official website and also submit the same to the Director of Industries & Commerce to upload on the departmental Annual Procurement Plan in the Department's website so that Micro and Small Enterprises may get advance information about requirement of procurement.

#### **17. Applicability and compliance:**

The Jammu and Kashmir Procurement Preference Policy for Micro and Small Enterprises, 2024 shall be applicable to such registered Micro and Small units (MSEs as defined from time to time under MSME Act 2006 of Government of India and other units or enterprises of the UT) and which fulfils the eligibility criteria at clause 18(v) of this Policy.

#### **18. Procedure for registration of MSEs with the Directorate of Industries & Commerce:**

- i. MSE units intending to avail the benefits under the policy shall apply in prescribed form (**Annexure-III**) to the concerned DICs after commencement of commercial production or operation.

- ii. Application submitted by MSE shall be scrutinized by the DIC concerned and their official(s) shall also carry out physical verification of the industrial unit to ensure its physical existence as well as fulfilment of eligibility criteria before forwarding its recommendation to the Directorate of Industries & Commerce for further consideration.
- iii. Director of Industries & Commerce shall be the competent authority to issue the registration certificate as per **Annexure-IV** on recommendation of DICs concerned and on fulfilment of eligibility criteria.
- iv. Registration should not be recommended by the DICs on the basis of incomplete information or documents.
- v. The following are the eligibility criteria for MSE units:
  - (a) The manufacturing or service unit is located within the UT of Jammu and Kashmir. Enterprise must be engaging in production or rendering service including enterprises registered on all UT Government's online portals engaging either in production or service or value addition activities.
  - (b) The Head office or Corporate office or Registered office of such registered unit or company or enterprises is within the territorial jurisdiction of Jammu and Kashmir.
  - (c) MSE must have been cleared by Single Window Agency, if applicable.
  - (d) MSE must be existing and functioning.
  - (e) MSE must have EM Part-II or UAM or Udyam Registration
  - (f) Seller or traders or enterprise engaged in business activity are not eligible for registration.

#### **19. Nodal Agency:**

- a. The Directorate of Industries & Commerce will be the Nodal Agency for implementation of the provisions of this Policy and issue of detailed guidelines thereof.
- b. Director of Industries & Commerce or nominee nominated by him/her will be a member of the purchase committee constituted at levels above the District level and General Manager, District Industries Centre or representative will be a member of purchase committee constituted at District level or below in Government Departments/ Agencies or government aided institutions under the control of UT Government of Jammu and Kashmir.
- c. Director of Industries & Commerce or representative shall have authority by Notification to access to tender papers, purchase documents etc., to ascertain whether there has been any contravention in the implementation of the Policy.
- d. Director of Industries & Commerce will have the power to obtain samples and test the quality of products of local micro and small enterprises from time to time and shall have power to

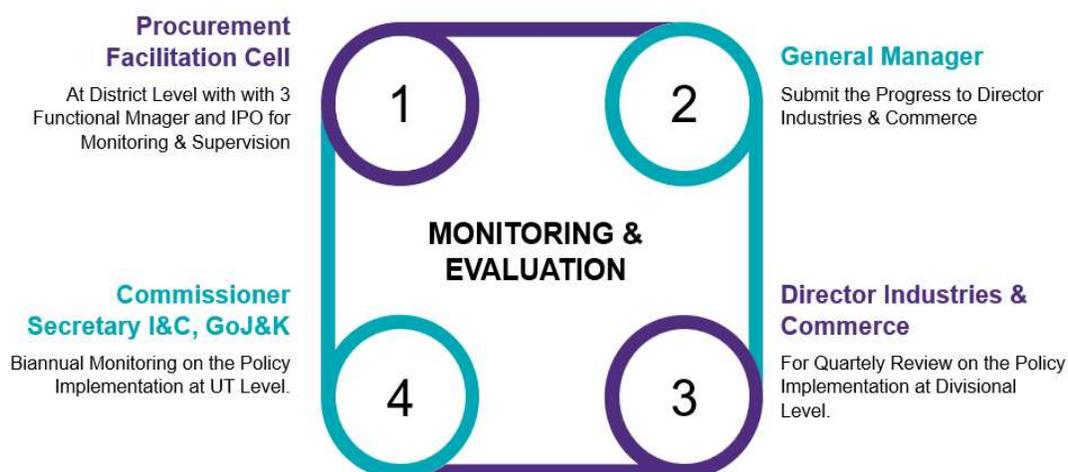
recommend for de-registration of industries or enterprises to the Review Committee for supplying products not conforming to prescribed quality and specifications or for trading in the store items instead of manufacturing.

- e. Director of Industries & Commerce shall have authority for finding resolution of grievance or dispute of MSEs and recommend to the Review Committee for consideration and redressal of grievances in respect of this Policy.
- f. Director of Industries & Commerce shall have authority to debar/blacklist the defaulting local MSEs/SSI for a period of 2 years and report the same to Commissioner of Industries and Commerce to ensure such units are not considered by any other Procuring entities during the period of debarment.
- g. Any recognized Association or any MSEs may make a reference to the Director of Industries & Commerce. The reference should be immediately reported to Review Committee for review and redressal, and the decision of review committee will be binding on all procuring entities. In case of any violation by the Procuring entities noticed after verification, the same shall be informed to the controlling authority of concerned Procuring entity through Secretary Industries and Commerce for disciplinary action. In addition to the disciplinary action against the Procuring entity, the authorizing officer in the concerned Procuring entity will be penalized at 1% of the order value or Rs. 25,000 whichever is less for each of such procurement orders. The penalty is subject to revision by government from time to time.
- h. In case no MSE/SSI Units are available or do not qualify for procurement under this policy, the procuring entity/department will have to mandatorily send explanatory note (approved by Head of Department of procuring entity) to Commissioner of Industries and Commerce before procuring from other non-MSE, in the absence of which the above-mentioned penalty will be levied.
- i. **Monitoring & Evaluation:**

Procurement Facilitation Cell (PFC) will be set up at District Level under the ambit of Department of Industries and Commerce Jammu/Kashmir through District Industries Centres (DICs) to facilitate a comprehensive and coordinated legal and regulatory framework to support the effective implementation of the policy.

  - 1. The cell will keep necessary liaison with purchasing departments at district level and take stock of progress monthly and to remove bottlenecks, if any.

2. The General Manager, DIC shall submit the monthly progress report of the procurement including number of tenders floated for works & services, local MSEs benefitted and other details to the Director Industries Jammu/Kashmir.
3. The Director Industries Jammu/Kashmir will meet quarterly to review the implementation of the policy and submit the quarterly report to the Commissioner Secretary, Government of Jammu & Kashmir.
4. Considering the dearth of technical manpower in the Government departments, the Department can hire PMU to assist Procurement Facilitation Cell at UT Level for the regular supervision and monitoring of the policy.
5. The progress shall be monitored based on the report submitted by General Manager, DIC within the timelines.
6. A special sub- portal/dashboard will be created (using the IT infrastructure of SICOP) and linked with the websites of respective procuring departments of government of J&K.
7. All the tenders, in addition to the advertisement on GeM and JK tenders portal shall be uploaded on the said web portal as mentioned in clause (6) above.
8. The Procuring Departments shall regularly update the progress on the online dashboard monitoring system along with the progress report including reference tender documents and method of tendering.
9. The portal shall be provided with a feedback mechanism to obtain feedback from the MSEs, procuring departments and other stakeholders on the implementation of the policy to adopt mid-course corrections, where necessary.
10. The procuring departments will be closely monitored on the progress for policy compliance, best practices and the set procedure defined.



## 20. UT Level Review Committee:

- a. A UT Level Review Committee headed by the Principal Secretary/ Commissioner/ Secretary Industries & Commerce Department, Government of Jammu and Kashmir shall be constituted by Notification with members from line Departments under this Policy for monitoring of implementation, evaluation and mid-course correction, wherever necessary. The committee will meet biannually to take the stock of the policy. The Industries & Commerce Department will notify the Committee along with terms of reference.
- b. The Committee shall consider request of Government Departments and Agencies under the control of UT Government for exemption from 30 percent target on a case-to-case basis and monitor achievement under this Policy.
- c. The Committee shall enforce the implementation and monitoring of Mandatory Procurement from MSEs to achieve overall procurement goal of minimum of 30 percent.
- d. The Committee may assess issues, if any, where it is felt that the manner of implementation of the Policy results in any restrictive practices, cartelization or increase in public expenditure and take necessary remedial measures.
- e. The Committee may consider any other issues which may arise, relating to this Policy.
- f. The chairman of the Committee may co-opt technical experts as relevant to any issue or class of issues under its consideration.

## **21. Solitary Offer:**

Solitary offer means financial bid from a single supplier and/or single tender is qualified in technical verification. In case of solitary offer or restricted competition, the process may be considered valid provided following conditions are satisfied:

- a. The procurement was satisfactorily advertised, and sufficient time was given for submission of bids as per the GeM procurement Rules/GFR Guidelines/Manual of Procurement of Goods.
- b. The qualification criteria were not unduly restrictive; and prices are reasonable in comparison to market values.

## **22. Repeat Order:**

A repeat order can be placed to bidder firm against original order without following tender process subject to following conditions: -

- a. Repeat order can be placed only once within 6 months from the date of the original order.
- b. 25% or less quantity of the original order (tender acceptance letter) can be purchased by the same procuring entity which had floated the tender.
- c. The Office which purchases items under repeat order shall submit certificate that the prevalent price of the items purchased under original order has not decreased and there is no technology up-gradation.

## **23. Emergency Purchase:**

- a. While procuring from GeM Portal, the tender duration of emergency purchase has to be kept as per the instructions prevailing on GeM. If the tender is published outside GeM Portal for less than 15 days, it shall be considered as emergency purchase in extraordinary circumstances like epidemic, natural disaster, riots etc. The Secretary of the concerned administrative Department shall mention the special circumstances and appropriateness of purchase in the Emergency Purchase Certificate for keeping the tender publishing period less than 15 days.
- b. Tenders published for emergency purchases should be finalized within a maximum period of 30 days.
- c. In extraordinary circumstances like epidemic, natural disaster, etc. a procuring entity can exercise emergency purchase up to 50% of the total value of a contract/purchase order executed by another procuring entity of Jammu and Kashmir, under the condition that the contract/order was executed within the last three months. In such cases prior approval from the original procuring entity shall be obtained.

#### **24. Vendor Development Programs:**

- a.** Special Vendor development programs and buyer-seller meets in convergence with Procurement & Marketing Scheme DPIIT, MoMSME may be conducted by the UT Government, MSME department/ public sector undertakings for local MSE entrepreneurs especially for SC/ST entrepreneurs. MSEs should be able to provide the kind of benefits which any large company provides to its customers, such as AMC, after sales services etc.
- b.** Industries and Commerce Department to provide technical training and capacity building support for quality improvement to MSEs/SSI/ units, partnership with IIT Jammu, and QCI (Quality Council of India) etc. propagation of ZED certification (Zero Effect Zero Defect) and other quality certificates among MSE/ SSI Units. A one-time 30% subsidy will be given on the expenses incurred for quality certification limited to Rs. 2 Lakhs as per the Jammu and Kashmir Industrial Policy 2021 for MSE/SSI and other Units.

#### **25. Restriction on Public Procurement from bidders of certain countries:**

Restrictions would be applicable as per the GFR order (Public Procurement No. 1) with F. no. 6/18/2019-PPD dated 23 July 2020 and as amended from time-to-time by the Ministry of Finance, Government of India which has been circulated by the Finance Department, Jammu and Kashmir vide letter no. A/4(2018)-782/J dated 01st October 2020 to all the Departments.

#### **26. Reciprocity Clause**

- a.** When the Procuring Entity identifies that Indian supplier of an item are not allowed to participate and/ or compete in procurement by any foreign government, by incorporating the restrictive tender conditions which have direct or indirect effect of barring Indian companies such as restriction/registration in the procuring country, execution of projects of specific value in the procuring country etc., it shall undertake appropriate reciprocal action.
- b.** Procuring entity should incorporate such provisions in their respective tenders to restrict such countries from participation.
- c.** The term 'entity' of a country shall have the same meaning as under the FDI Policy of DPIIT as amended from time to time.
- d.** Procuring Entity shall ensure that the provisions mentioned above shall strictly be complied before processing the tender/bid.

**27. General Terms and Conditions:**

- a. Any difficulties experienced during the course of implementation of this Policy and doubts or clarification relating to interpretation of any term shall be referred to and clarified by the Government of Jammu and Kashmir in the Industries & Commerce Department. The decision of the Industries & Commerce Department shall be final and binding on all concerned.
- b. The State Government may at any time amend any provision of this policy in public interest either to enlarge or reduce the scope of its operation.
- c. Implementation of this Policy will be subject to issue of Operational Guidelines or statutory Notifications, wherever necessary.
- d. It is mandatory for Procuring Entities not to split the total approved quantity/volume of goods/items as mentioned in the administrative approval of the financial year. In normal circumstances bunch bids should be avoided for procurement of goods/items, since it restricts competition. For example, procurement of computers and stabilizer should not be invited as a bunch bid, since the OEMs for both these items are completely different. Thus, the bid for total approved quantity of computers or stabilizers should be invited in a separate bid and should not be divided into multiple bids.

**28. Transitional provision:**

This Policy shall not apply to any tender or procurement for which notice inviting tender or other form of procurement solicitation has been issued before notification of this Policy.

## Annexure-I

### List of Items Reserved for Purchase from MSEs including Handicrafts Sector

1. AAC/and ACSR Conductor upto 19 strands
2. Agricultural/ Horticulture Implements
  - (a) Hand Operated tools and implements
  - (b) Animal driven implements
3. Air/Room Coolers
4. Aluminium builder's hardware
5. Ambulance stretcher
6. Ammeters/ohm meter/Voltmeter (Electromagnetic upto Class I accuracy)
7. Anklets Web Khaki
8. Augur (Carpenters)
9. Automobile Head lights Assembly
10. Badges cloth embroidered and metals
11. Bags of all types i.e. made of leather, cotton, canvas and jute etc. including kit bags, mail bags, sleeping bags and water-proof bag.
12. Bandage cloth
13. **Black Annealed** Barbed Wire, Barbed Wire, B A Wire
14. Basket cane (Procurement can also be made from UT Forest Corpn. and UT Handicrafts Corporation)
15. Bathtubs
16. Battery Charger
17. Battery Eliminator
18. Beam Scales (upto 1.5 tons)
19. Belt leather and straps
20. Bench Vices
21. Bituminous Paints
22. Blotting Paper
23. Bolts and Nuts
24. Bolts Sliding
25. Bone Meal
26. Boot Polish
27. Boots and Shoes of all types including canvas shoes
28. Bowls
29. Boxes Leather
30. Boxes made of metal
31. Braces
32. Brackets other than those used in Railways
33. Brass Wire
34. Briefcases (other than moulded luggage)
35. Brooms
36. Brushes of all types
37. Buckets of all types
38. Button of all types
39. Candle Wax Carriage
40. Cane Valves/stock valves (for water fittings only) / MS Valves
41. Cans metallic (for milk and measuring)
42. Canvas Products:
  - (a) Waterproof Deliver, Bags to spec. No. IS - 1422/70
  - (b) Bonnet Covers and Radiators Muff. to spec. Drg. Lv 7/NSN/IA/130295
43. Capes Cotton and Woollen
44. Capes Waterproof
45. Casing Tube-well Pipes
46. Castor Oil
47. Ceiling roses upto 15 amps
48. Centrifugal steel plate blowers
49. Centrifugal Pumps suction and delivery 150 mm. x 150 mm
50. Chaff Cutter Blade
51. Chains lashing
52. Chappals and sandals
53. Chamois Leather
54. Chokes for light fitting
55. Chrome Tanned leather (Semi-finished Buffalo and Cow)
56. Circlips
57. Claw Bars and Wires
58. Cleaning Powder
59. Clinical Thermometers
60. Cloth Covers
61. Cloth Jaconet
62. Cloth Sponge
63. Coir fibre and Coir yarn
64. Coir mattress cushions and matting
65. Coir Rope hawserlaid
66. Community Radio Receivers
67. Conduit pipes
68. Copper nail
69. Copper Naphthenate
70. Copper sulphate
71. Cord Twine Maker
72. Cordage Others
73. Corrugated Paper Board and Boxes
74. Cotton Absorbent
75. Cotton Belts
76. Cotton Carriers
77. Cotton Cases
78. Cotton Cord Twine
79. Cotton Hosiery
80. Cotton Packs
81. Cotton Pouches
82. Cotton Ropes
83. Cotton Singlet's
84. Cotton Sling
85. Cotton Straps
86. Cotton tapes and laces
87. Cotton Wool (Non-absorbent)
88. Crates Wooden and plastic
  - (a) Crucibles upto No. 200
  - (b) Crucibles Graphite upto No. 500
  - (c) Other Crucibles upto 30 kgs.
89. Cumblies and blankets
90. Curtains mosquito
91. Cutters
92. Dibutyl phthalate
93. Diesel engines upto 15 H.P
94. Dimethyl Phthalate
95. Disinfectant Fluids
96. Distribution Board upto 15 amps
97. Domestic Electric appliances as per BIS Specifications: Toaster Electric, Elect. Iron, Hot Plates, Elect. Mixer, Grinders, Room heaters and convectors and ovens and Other electric Hardware items
98. Domestic (House Wiring) P.V.C. Cables and Wires (Aluminium) Conforming to the prescribed BIS

- Specifications and upto 10.00 mm sq. nominal cross section
99. Drawing and Mathematical Instruments
  100. Drums and Barrels
  101. Dust Bins
  102. Dust Shield leather
  103. Dusters Cotton all types except the items required in Khadi
  104. Dyes:
    - (a) Azo Dyes (Direct and Acid)
    - (b) Basic Dyes
  105. Electric Call bells/buzzers/door bells
  106. Electric Soldering Iron
  107. Electric Transmission Line Hardware items like steel cross bars, cross arms clamps arching horn, brackets, etc
  108. Electric Wires and cables
  109. Electrical E-Rikshaw/ E-carts
  110. Electronic doorbell
  111. Emergency Light (Rechargeable type)
  112. Enamel Wares and Enamel Utensils
  113. Equipment camouflage Bamboo support
  114. Exhaust Muffler
  115. Expanded Metal
  116. Eyelets
  117. Film Polythene - including wide width film
  118. Film spools and cans
  119. Fire Extinguishers (wall type)
  120. Foot Powder
  121. Food Processing items/ Bakery and Bread
  122. French polish
  123. Funnels
  124. Fuse Cut outs
  125. Fuse Unit
  126. Ferric Alum
  127. Garments (excluding supply from Indian Ordnance Factories)
  128. Gas mantels
  129. Gauze cloth
  130. Gauze surgical all types
  131. Ghamellas (Tasllas)
  132. Glass Ampules
  133. Glass and Pressed Wares
  134. Glue
  135. Grease Nipples and Grease guns
  136. Gun cases
  137. Gun Metal Bushes
  138. Gum tape
  139. Hand drawn carts of all types
  140. Hand gloves of all types
  141. Hand Lamps Railways
  142. Hand numbering machine
  143. Hand pounded Rice (polished and unpolished)
  144. Hand presses
  145. Hand Pump
  146. Different Parts of Handpumps
  147. Hand Tools of all types
  148. Handles wooden and bamboo (Procurement can also be made from UT Forest Corporation and UT Handicrafts Corporation)
  149. Harness Leather
  150. Hasps and Staples
  151. Haver Sacks
  152. Helmet Non-Metallic
  153. Hide and country leather of all types
  154. Hinges
  155. Hob nails
  156. Holdall
  157. Honey
  158. Horse and Mule Shoes
  159. Hydraulic Jacks below 30 ton capacity
  160. Insecticides Dust and Sprayers (Manual only), Pesticides and insecticides
  161. Invalid wheeled chairs.
  162. Inverter domestic type upto 5 KVA
  163. Iron (dhobi)
  164. Keyboard wooden
  165. Kit Boxes
  166. Kodali
  167. Lace leather
  168. Lamp holders
  169. Lamp signal
  170. Lanterns Posts and bodies
  171. Lanyard
  172. Latex foam sponge
  173. Lathies
  174. Letter Boxes
  175. Lighting Arresters - upto 22 kv
  176. Link Clip
  177. Linseed Oil
  178. Lint Plain
  179. Lockers
  180. Lubricators
  181. L.T. Porcelain KITKAT and Fuse Grips
  182. Machine Screws
  183. Magnesium Sulphate
  184. Mallet Wooden
  185. Manhole covers
  186. Measuring Tapes and Sticks
  187. Metal clad switches (upto 30 Amps)
  188. Metal Polish
  189. Metallic containers and drums other than N.E.C. (Not elsewhere classified)
  190. Metric weights
  191. Microscope for normal medical use
  192. Miniature bulbs (for torches only)
  193. M.S. Tie Bars
  194. M.S Angles
  195. Nail Cutters
  196. Naphthalene Balls
  197. Newar
  198. Nickel Sulphate
  199. Nylon Stocking
  200. Nylon Tapes and Laces
  201. Oil Bound Distemper
  202. Oil Stoves (Wick stoves only)
  203. Pad locks of all types
  204. Paint remover
  205. Palma Rosa Oil
  206. Palmgur
  207. Pans Lavatory Flush
  208. Paper conversion products- paper bags, envelops, Ice-cream cup, paper cup and saucers and paper Plates
  209. Paper Tapes (Gummed)
  210. Pappads

- 211. Pickles and Chutney
- 212. Piles fabric
- 213. Pillows
- 214. Plaster of Paris
- 215. Plastic Blow Moulded Containers upto 20 litre excluding Poly Ethylene Terephthalate (PET) Containers
- 216. Plastic cane
- 217. Plastic Dividers
- 218. Playing Cards
- 219. Plugs and Sockets electric upto 15 Amp
- 220. Polythene bags
- 221. Polythene Pipes
- 222. Post Picket (Wooden)
- 223. Postal Lead seals
- 224. Potassium Nitrate
- 225. Pouches
- 226. Pressure Die Casting upto 0.75 kg
- 227. Privy Pans
- 228. Pulley Wire
- 229. PVC footwears
- 230. Rigid/PVC pipes upto 110 mm
- 231. PVC Insulated Aluminium Cables (upto 120 sq. mm) (ISS:694)
- 232. Quilts, Razais
- 233. Rags
- 234. Railway Carriage light fittings
- 235. Rakes Ballast
- 236. Razors
- 237. RCC Pipes upto 1200 mm. dia
- 238. RCC Poles Prestressed
- 239. Rivets of all types
- 240. Rolling Shutters
- 241. Roof light Fittings
- 242. Rubber Balloons
- 243. Rubber Cord
- 244. Rubber Hoses (Unbranded)
- 245. Rubber Tubing (Excluding braided tubing)
- 246. Rubberised Garments Cap and Caps etc
- 247. Rust/Scale Removing composition
- 248. Safe meat and milk
- 249. Safety matches
- 250. Safety Pins (and other similar products like paper pins, staples pins etc.)
- 251. Sanitary Plumbing fittings / GI and other water fittings
- 252. Sanitary Towels
- 253. Scientific Laboratory glass wares (Barring sophisticated items)
- 254. Scissors cutting (ordinary)
- 255. Screws of all types including High Tensile
- 256. Sheep skin all types
- 257. Shellac
- 258. Shoe laces
- 259. Shovels
- 260. Sign Boards painted
- 261. Silk ribbon
- 262. Silk Webbing
- 263. Skiboats and shoes
- 264. Sluice Valves
- 265. Snapfastner (Excluding 4 pcs. ones)
- 266. Soap Carbolic
- 267. Soap Curd
- 268. Soap Liquid
- 269. Soap Soft
- 270. Soap washing or laundry soap
- 271. Soap Yellow
- 272. Socket/pipes
- 273. Sodium Nitrate
- 274. Sodium Silicate
- 275. Sole leather
- 276. Spectacle frames
- 277. Spiked boot
- 278. Sports shoes made out of leather (for all Sports games)
- 279. Sprinkler Irrigation System
- 280. Squirrel Cage Induction Motors upto and including 100 KW440 volts 3 phase
- 281. Stapling machine
- 282. Steel Almirah/Furniture
- 283. Steel beds stead
- 284. Steel Chair
- 285. Steel desks
- 286. Steel racks/shelf
- 287. Steel stools
- 288. Steel trunks
- 289. Steel wool
- 290. Steel and aluminium windows and ventilators
- 291. Steel door/ windows Frames and Shutters/ Pressed Steel Doors and Windows
- 292. Steel tanks.
- 293. Stockinet
- 294. Stone and stone quarry rollers
- 295. Stoneware jars
- 296. Storage Electrical Water Heaters/Geezers.
- 297. Stranded Wire
- 298. Street light fittings
- 299. Student Microscope
- 300. Studs (excluding high tensile)
- 301. Surgical Gloves (Except Plastic)
- 302. Table knives (Excluding Cutlery)
- 303. Tack Metallic
- 304. Taps
- 305. Tarpaulins
- 306. Teak fabricated round blocks
- 307. Tent Poles
- 308. Tentage Civil/Military and Salitah Jute for Tentage
- 309. Textiles manufactures other than N.E.C. (not elsewhere classified)
- 310. Textile products (including Woolen Pashmina/ Blended woolen shawls/ Stoles/ Scarves/ mufflers, Pherans and uniform)
- 311. Tiles
- 312. Types of tiles
- 313. Tin Boxes for postage stamp
- 314. Tin can unprinted upto 4 gallons capacity (other than can O.T.S.)
- 315. Tin Mess
- 316. Tip Boots
- 317. Toggle Switches
- 318. Toilet Rolls
- 319. Transformer type welding sets conforming to IS:1291/75 (upto 600 amps)
- 320. Distribution/ Power Transformers
- 321. Transistor Radio upto 3 band
- 322. Transistorised Insulation – Testers
- 323. Trays
- 324. Trays for postal use

325. Trolley
326. Trollies - drinking water
327. Tubular Poles - Steel
328. Tyres and Tubes (Cycles)
329. Types of Feed
  - (a) Cattle feed
  - (b) Poultry Feed
330. Umbrellas
331. Utensils all types
332. UPVC Doors and Windows
333. Valves Metallic
334. Wheelbarrows
335. Whistle
336. Wicks cotton
337. Wing Shield Wipers (Arms and Blades only)
338. Wire brushes and Fibre Brushes
339. Wire Fencing and Fittings
340. Wire nails and Horseshoe nails
341. Wire nettings of gauze thicker than 100 mesh size
342. Wood Wool
343. Wooden ammunition boxes
344. Wooden Boards
345. Wooden Box for Stamps
346. Wooden Boxes and Cases N.E.C. (Not elsewhere classified)
347. Wooden Chairs
348. Plywood / Plyboard / Wooden Flush Door Shutters/ Flush Doors
349. Wooden Laminated Doors.
350. Wooden packing cases all sizes
351. Varnish Black Japan
352. Electric /Voltage Stabilisers including C.V. T's
353. Washers all types
354. Waterproof Covers
355. Waterproof paper
356. Water tanks upto 15,000 litres capacity/HD molded water storage tanks
357. Water/ MS Expansion works and Joints
358. Water Flumes
359. Wax sealing
360. Waxed paper
361. Weighing Scale
362. Welded Wire mash
363. Wooden pins
364. Wooden plugs
365. Wooden shelves
366. Wooden veneers
367. Woollen hosiery
368. Zinc Sulphate
369. Zip Fasteners
370. Cane Furniture Handloom
371. Bamboo File tray, basket, Pencil Stand, side racks etc.
372. Artistic Wooden Furniture
373. Wooden Paper Weight, racks etc.
374. Wooden Pallet air stoves
375. Glass covers made and grass jute of wood.
376. Jute furniture
377. Jute bags, file cover
378. Woollen and silk carpet
379. P/F / Chain link fencing/ wire crates
380. Cement Products
  - (a) P.C.C Fence Posts
  - (b) Cement Concrete Boundary Pillars
  - (c) R.C.C Spun Pipes
  - (d) Cement Tiles
  - (e) Designer Tiles
  - (f) Pavers
  - (g) Curb/curve Stones / Tiles
  - (h) Main hole covers and allied items
381. Hospital Furniture
382. Wooden Joinery Items/Khatumband Ceiling / Polymer khatumband design ceiling/paneling
383. Steel Fabrication items
  - (a) Light Fabrication
  - (b) Medium Fabrication
  - (c) Heavy Fabrication
384. PVC Cables (Armored/Unarmored)
385. PVC Conduit pipes/PVC pipes with fibre composite D.O.B material make
386. PVC molded Batons.
387. PCC Electric Traction Poles
388. Plastic Molded Furniture/Tanks
389. Sheet Metal Items: (Steel trunks, steel storage bins, poultry equipment, agriculture equipment.)
390. Paint and Chemicals
391. Pressure Filters
392. Modular Furniture
393. Furnished items:
  - (a) Hospital bedding and Linen Items
  - (b) Mattresses
  - (c) Blinds
  - (d) Uniforms
  - (e) Curtains
394. Aluminium doors/Windows & partitions
395. Smart Class room/IT enabled class rooms
396. Printing and Stationary item
397. Wooden/Steel Fabricated/Pre-fabricated huts and sheds
398. Log wood Houses
399. Green houses/Mist Chamber/Poly house/Shade net house
400. Audio Video Conferencing Automation including LED complete System with allied security systems.
401. Mobile wooden/Student kiosks
402. Steel Hoardings
403. Retro Reflective Sign Boards (Single/double sided) / Flex Printed Sign Boards
404. Multiply Stations for amusement parks
405. LED lights/High Mast Flood lighting System
406. Gearing System
407. Crewel embroidery Curtains
408. Carpets (Wall to Wall)
409. Small Plastic Bottles
410. Types of GI Tagged/ODOP/DEH Products
  - (a) Kani Shawl (GI Tagged Product)
  - (b) Basmati Rice (GI Tagged Product)
  - (c) Kashmir Saffron (GI Tagged Product)
  - (d) Basohli Painting (GI Tagged Product)
  - (e) Basohli Pashmina woollenproducts (GI Tagged Product)
  - (f) Pashmina Shawl (GI Tagged Product)
  - (g) Kashmir SozaniCraft (GI Tagged Product)
  - (h) Kashmir Walnut Food Carving (GI Tagged Product)
  - (i) Kashmir Paper Machie(GI Tagged Product)
  - (j) Kashmiri Hand Knotted Carpet (GI Tagged Product)
  - (k) MushbudjiRice (GI Tagged Product)
  - (l) Rajouri Chikri Wood Craft (GI Tagged Product)

- (m) BhadarwahRajma (GI Tagged Product)
- (n) Udhampur Kaladi(GI Tagged Product)
- (o) RambanAnardana(GI Tagged Product)
- (p) Mushroom
- (q) Aromatic Plants
- (r) Lavender Oil
- (s) Garlic
- (t) Pecannut
- (u) Walnut
- (v) Trout Fish
- (w) Crewel based Shawl.
- (x) Apple
- (y) Wicker Willow
- (z) Mango

- (aa) Amla
- (bb) Organic Spices
- (cc) Woollen Baby Garments
- (dd) Cricket Bat
- (ee) Red Chillies
- (ff) Black Cumin
- (gg) Carp Fish
- (hh) Sheep wool
- (ii) Red Rice
- (jj) Strawberry
- (kk) Chain Stich Leather
- (ll) Copper Ware

## Annexure II

### Illustration for Price Preference for MSEs

#### **Supposing:**

**MSEs registered under the policy have quoted rates as below:**

Unit A: Rs.125.00 per unit

Unit B: Rs.117.00 per unit

Unit C: Rs.115.00 per unit

**And Non-registered MSEs/industries/suppliers have quoted rates as below:**

Unit X: Rs.100.00 per unit

Unit Y: Rs.102.00 per unit

Unit Z: Rs.105.00 per unit

**L1+25%:Rs.125.00**

Though MSEs “unit A”, “unit B”, & “unit C” fall in the preferential range of 25% and rate quoted by “unit C” being the lowest in the category will qualify for supply of 30% of the supply order and “X” will get 70% of the supply order.

However, if “unit C” accepts to supply at L1 rate, preference will be given to unit C for the rest 70% of the supply/service also.

Now, supposing the volume of supply order is 200 tables, then “unit C” will supply 60 (30%) tables @ Rs.115.00 per table and “unit X” will supply 140 tables (70%) @ Rs.100.00 per table. “Unit C” will be given preference to supply the rest 70% provided the rate of Rs.100.00 per table is acceptable to unit C.

**ANNEXURE-III**

**APPLICATION FORM FOR REGISTRATION UNDER THE JAMMU AND KASHMIR  
PROCUREMENT PREFERENCE POLICY FOR MICRO AND SMALL ENTERPRISES, 2024.**

- 1) a) Name of the enterprise :
- b) Factory/unit address :
- Area/locality :
- Village/Town/ City :
- C&RD Block :
- Post office :
- District :
- PIN code :
- Email ID :
- Land line/Mobile No. :
- a) Office address :
- Area/locality :
- Village/Town/ City :
- C&RD Block :
- Post office :
- District :
- PIN code :
- Email ID :
- Land line/Mobile No. :
- b) Registered office's address :
- Area/Locality :
- Village/Town/City :
- C&RD Block :
- Post office :
- District :
- PIN Code :
- Email ID :
- Land line/Mobile No. :
- c) Category of the enterprise :  
(Micro/ small)
- d) Whether the enterprise falls under :  
manufacturing/ service/others:

2)(a) Constitution of the enterprise proprietorial/ : partnership/

Privately limited/limited company/cooperative society/LLP):

(b) Name(s), address(es) of the proprietor/  
: partners/directors/  
secretary and president of the cooperative society

3) Date of commencement of commercial :  
production/operation

4) Items of production & installed capacity/services :  
rendered

Sl. No.	Name of items produced/ services rendered	Annual installed capacity

N.B. : Attach separate sheet, if required.

5) **Details of registration**

(a) EM Part 11 No. & date :  
(b) UAM No. & date :  
(c) Udyam Registration :

6) **Fixed capital investment:**

Particulars	Investment made as on the date of application (in Rs.)
(a) Land	
(b) Site Development	
(c) Building	
(i) Office building	
(ii) Factory building	
(d) Plant & Machinery	
(e) Electrical installation	
(f) Preliminary & pre-operative expenses	
(g) Miscellaneous fixed assets	
<b>Total</b>	

7) **Sources of finance**

(d) Promoter's contribution :  
(e) Equity :  
(f) Term loan :  
(g) Unsecured loan :  
(h) Internal resources :  
(i) Any other sources :

8) **Power**

- (a) Sanctioned load :
- (b) Connected Load :
- (c) Capacity of captive power plant (If any) :
- (d) DG sets (If any) :

9) **Details of land and building** :

**a. Land**

- (a) Own land :
  - i) Land area, Revenue village, Dag No. & patta No. :
  - ii) Date of purchase/acquisition :
  - iii) Date of registration :
- b. Land allotted by Government/Government Agency :
- i) Date of allotment/agreement :
- c. Date of taking over possession :
- d. Lease holds land :
  - i) Date of lease of land :
  - ii) Period of lease :

**b. Building**

- (a) Own building/rented building :
  - In case of own building, built up area :

10) **Employment generation**

Sl. No.	Category	Nos. of persons employed
1	2	3
(i)	Managerial	
(ii)	Supervisory Skilled	
(iii)	Semi-skilled	
(iv)	Unskilled	
(v)	Others	
<b>Total</b>		

I/we \_\_\_\_\_ declare and affirm that the particular/ statement furnished above, are true to my/ our knowledge and belief.

<b>Place :</b>	<b>Signature of authorized person of applicant unit :</b>
<b>Date :</b>	<b>Full name:</b>
	<b>Enterprise's seal</b>

ANNEXURE-IV

**GOVERNMENT OF JAMMU AND KASHMIR**

**DIRECTORATE OF INDUSTRIES & COMMERCE JAMMU/KASHMIR**

**Jammu Office: 1st Floor, Jawahar Lal Nehru Udyog Bhawan , Railhead Complex, Jammu.**

Contact Details: Landline: 0191-2474085, e-mail: directorindcomjammu@gmail.com

**Srinagar Office: Sanat Ghar, Bemina, Srinagar, Kashmir.**

Contact Details: Landline: 0194-2493041, e-mail: director-industries@jk.gov.in

No: .....

Dated: .....

**REGISTRATION CERTIFICATE UNDER THE JAMMU AND KASHMIR PROCUREMENT PREFERENCE POLICY FOR MICRO AND SMALL ENTERPRISES, 2024.**

Being an eligible enterprise under the Jammu and Kashmir Public Procurement Preference Policy 2024, this Registration Certificate is therefore issued to the under mentioned enterprise for claim of benefits as applicable under the above said Policy.

1. Name of the enterprise :
2. Location of the enterprise :
3. Head office/Corporate office/  
Registered office :
4. Items of manufacturing  
& capacity/service rendered :
5. Category of the enterprise :
6. Date of commencement of production  
/Operation. :
7. Validity period :

**Director of Industries and Commerce.  
Jammu/Kashmir**

Copy to :

1. The Under Secretary to the Government of Jammu and Kashmir, Industries & Commerce & Department, Government of Jammu and Kashmir
2. The General Manager, District Industries & Commerce Centre, \_\_\_\_\_
3. Mr./ Ms. \_\_\_\_\_, proprietor of M/S \_\_\_\_\_

**ANNEXURE-V**

**Format of Affidavit**

**Format of Affidavit (seeking benefits/ concessions in Purchase preference by Micro & Small Enterprises (MSEs) in the Jammu and Kashmir Procurement Preference Policy for Micro and Small Enterprises, 2024)**

(On non-judicial paper of Rs10/-)

I \_\_\_\_\_ S/o \_\_\_\_\_ aged \_\_\_\_\_ Residing \_\_\_\_\_, Proprietor/ Partner/Director of M/s \_\_\_\_\_ do hereby solemnly affirm and declare that:

1. My/our above noted enterprise M/s \_\_\_\_\_ (Name and Address) \_\_\_\_\_ has been issued manufacturing Entrepreneur Memorandum in Jammu and Kashmir by District Industries Centre \_\_\_\_\_ under acknowledgement no. \_\_\_\_\_ of dated \_\_\_\_\_ (self certified copy of the same is attached as **Annexure 'A'** with this affidavit) and has been issued for manufacture of the following items in **category Micro / Small Enterprise** (Please tick the either) as under:
  - a) \_\_\_\_\_
  - b) \_\_\_\_\_
  - c) \_\_\_\_\_
2. That the quoted item(s) in the tender \_\_\_\_\_ is one (or more) of the item for which my/our above noted enterprise has been issued manufacturing Entrepreneurs Memorandum by the industry department Jammu and Kashmir as per the details at para 1 above.
3. That my/our above-mentioned manufacturing Micro/Small enterprise fulfils either or both of the below mentioned eligibility criteria.
  - a) That my/our above mentioned enterprise has been issued quality certification of ISI Mark / ISD / Ag Mark / any other quality mark \_\_\_\_\_ (**please tick either of the option**) by \_\_\_\_\_ (name of the GOI/State/UT Govt. Agency/ Institution authorised by GOI/State/UT Govt. on \_\_\_\_\_ and the same is valid from \_\_\_\_\_ to \_\_\_\_\_ in respect of the item / good (give name of the item/good) \_\_\_\_\_ mentioned in the tender (Self Certified copy of the relevant certificate is attached as **Annexure 'A'** with this affidavit)  
**OR**
  - b) That my/our above mentioned enterprises has been registered with DGS&D, GOI/NSIC Govt of India Departments / State/UT Govt. Department/Govt. of India Public Sector Undertakings (PSUs) (**Please tick one of the option as above**) in respect of the Name of item/goods/ work services \_\_\_\_\_ (**Name**) as mentioned in the tender for the corresponding period of time of this tender. As Self certified copy of the same attached as **Annexure 'B'** with this affidavit.
4. That in case the purchase order of the quoted item is issued to me/us, it will not be outsourced or subcontracted to any other firm and the entire manufacturing of the order item shall be done in house by our enterprise based in Jammu and Kashmir (address mentioned as at Sr.No.1). Further the billing will be done from Jammu and Kashmir.

**Dated:**

**DEPONENT**

**VERIFICATION:**

Verified that the contents of para no. 1 to 4 of the above are true and correct to my knowledge as per the official record and nothing has been concealed there in

**Dated:**

**DEPONENT**

**Read References:**

Government of India, Department of Expenditure Order no. F.No.6/18/2019-PPD, dt. 23-07-2020, issued under Rule 144(xi) of GFR, 2017,[DPE\\_OM\\_DTD\\_30.7.20.pdf](#) accessed on 20-06-2024.

Circular No: 11 - FD of 2024 Dated: 02.02.2024 (Finance Department vide A/106(03)-II-244 dated 11.01.2020 read with FD-code/140/2022-02-1899 dated 24-02-2023).

Government of Jammu and Kashmir, G.O. No. 117-IND of 2021 Industries and Commerce Department dt. 19-04-2021,[Jammu-and-Kashmir-Industrial-Policy-2021-30.pdf \(investjammu.in\)](#) accessed on 20-06-2024.

Government of India, Public Procurement (Preference to Make in India) Order No. P-45021/2/2017-B.E.-II, dt. 15-06-2017, [Microsoft Word - Final-Notfn Cyber Security PPO-02-07-2018.docx \(meity.gov.in\)](#) accessed on 20-06-2024.

Government of India, Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012, <http://dipp.nic.in/whats-new/public-procurement-preference-make-india-order-2017>.