

**Government of Jammu and Kashmir
Industries and Commerce Department
Civil Secretariat, Srinagar/Jammu.**

Notification

Srinagar,.....^{26th}..... of October, 2019

SRO 918 In exercise of the powers conferred by proviso to Article 309 of the Constitution of India, the Governor is pleased to direct that cadre of Jammu and Kashmir Department of Industries and Commerce (Subordinate/Non-Gazetted Service) for the Union Territory of Ladakh, shall comprise the posts as indicated in Schedule-I to this notification, subject to any modifications as may be necessary.

This shall come into force with immediate effect.

By order of the Governor.

Sd/-

**(Navin.K.Choudhary), IAS
Principal Secretary to Government,
Industries and Commerce Department.**

No:- IND/Adm/23/2019/VIII

Dated:-²⁶.10.2019.

Copy to the:

1. Principal Accountant General, J&K
2. Financial Commissioner Finance Department.
3. Financial Commissioner to Hon'ble Governor
4. All Administrative Secretaries to Government.

5. Commissioner/Secretary Ladakh Affairs Department.
6. Divisional Commissioner, Jammu / Kashmir/Ladakh.
7. Director Industries and Commerce Department, Jammu/Kashmir/Ladakh.
8. Director, Archives, Archaeology and Museums.
9. Director, Information, J&K.
10. General Manger, Government Press, Srinagar/ Jammu.
11. Private Secretaries to Advisor (K) / (G) / (S) / (KS) / (F) to the Governor.
12. Private Secretary to the Chief Secretary.
13. Government Order file/Stock file.
14. I/c website, GAD.



(M.M. Rehman Ghasi)KAS
Spl. Secretary to Government
Industries and Commerce Department

Schedule-I to SRO 916 of 2019
Ladakh Industries & Commerce Department (Subordinate)
Service

I. Directorate of Industries and Commerce Ladakh


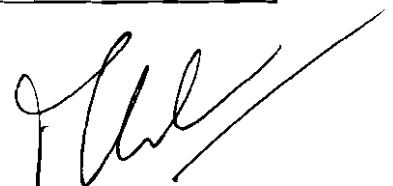
(The directorate shall control the staff of Industries and Commerce, Handicrafts department, Handloom Development department and Geology & Mining department)

| S. NO | NAME OF THE POST | NUMBER OF POSTS | PAY BAND/SCALE OF THE POST | LEVEL | CADRE (UT/ DIVISIONAL/ DISTRICT) |
|-------|----------------------------|-----------------|----------------------------|-------|----------------------------------|
| 1 | Assistant Accounts Officer | 2 | 44900-142400 | 7 | Union Territory |
| 2 | Section Officer | 1 | 44900-142400 | 7 | Union Territory |
| 3 | Head Assistant | 4 | 35600-112800 | 6B | Union Territory |
| 4 | Legal Assistant | 2 | 35400-112400 | 6 | Union Territory |
| 5 | Statistical Assistant | 2 | 35600-112800 | 6B | Union Territory |
| 6 | Accounts Assistant | 2 | 29200-92300 | 5 | Union Territory |
| 7 | Junior Assistant | 4 | 25500-81100 | 4 | Union Territory |
| 8 | Driver | 2 | 19900-63200 | 2 | Union Territory |

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|---|---------|---|-------------|-----|-----------------|
| 9 | Orderly | 4 | 15900-50400 | SL2 | Union Territory |
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II. Industries and Commerce Section

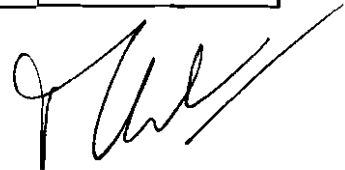
| S. NO | NAME OF THE POST | NUMBER OF POSTS | PAY BAND/SCALE OF THE POST | LEVEL | CADRE (UT/ DIVISIONAL/ DISTRICT) |
|-------|------------------------------------|-----------------|----------------------------|-------|----------------------------------|
| 10 | Section Officer | 2 | 44900-142400 | 7 | Union Territory |
| 11 | Statistical Officer | 2 | 44900-142400 | 7 | Union Territory |
| 12 | Industrial Promotion Officer (IPO) | 10 | 40800-129200 | 6F | Union Territory |
| 13 | Block Investigator (BI) | 10 | 35800-113200 | 6D | Union Territory |
| 14 | Accountant | 2 | 35600-112800 | 6B | Union Territory |
| 15 | Assistant Extension Officer (AEO) | 3 | 35400-112400 | 6 | Union Territory |
| 16 | Statistical Assistant | 2 | 35600-112800 | 6B | Union Territory |
| 17 | Head Assistants | 2 | 35600-112800 | 6B | Union Territory |

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|----|--|----|--------------|-----|-----------------|
| 18 | Jr. Stenographer | 2 | 35400-112400 | 6 | Union Territory |
| 19 | Knitting Instructor | 4 | 35400-112400 | 6 | Union Territory |
| 20 | Assistant Craftsman | 1 | 35400-112400 | 6 | Union Territory |
| 21 | Senior Assistant | 4 | 29200-92300 | 5 | Union Territory |
| 22 | Junior Assistant | 12 | 25500-81100 | 4 | Union Territory |
| 23 | Driver | 2 | 19900-63200 | 2 | Union Territory |
| 24 | Orderly/OCC/ Chowkidar /Gatekeeper | 11 | 14800-47100 | SL1 | Union Territory |

III. Handicrafts Section

| S. NO | NAME OF THE POST | NUMBER OF POSTS | PAY BAND/SCALE OF THE POST | LEVEL | CADRE (UT/DIVISIONAL/DISTRICT) |
|-------|------------------------------------|-----------------|----------------------------|-------|--------------------------------|
| 25 | Handicrafts Training Officer (HTO) | 5 | 35900-113500 | 6E | Divisional |
| 26 | Quality Control Inspector | 1 | 35900-113500 | 6E | Divisional |

| | | | | | |
|----|--|----|--------------|----|------------|
| 27 | Designer | 1 | 35900-113500 | 6E | Divisional |
| 28 | Asstt. Registrar Induscos | 1 | 35800-113200 | 6D | Divisional |
| 29 | Head Assistant | 1 | 35600-112800 | 6B | Divisional |
| 30 | Statistical Assistant | 1 | 35600-112800 | 6B | Divisional |
| 31 | Assistant Handicraft Training Officer | 31 | 35400-112400 | 6 | Divisional |
| 32 | Sr Craft Instructor | 36 | 35400-112400 | 6 | Divisional |
| 33 | Technical Assistant | 1 | 35400-112400 | 6 | Divisional |
| 34 | Instructor/Instructor Ladakh Crafts(Garments/wood carving/carpet/Silver Filgree/Namda) | 20 | 35400-112400 | 6 | Divisional |
| 35 | Instructor Clay Moulding Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 36 | Instructor Fresco Painting Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 37 | Instructor Papu Shoe Making | 1 | 35400-112400 | 6 | Divisional |

| | | | | | |
|----|-------------------------------------|---|--------------|---|------------|
| 38 | Instructor Embroidery Ladakh | 2 | 35400-112400 | 6 | Divisional |
| 39 | Instructor Carpet Weaving Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 40 | Instructor Carpentry Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 41 | Instructor Knitting Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 42 | Instructor Hosiery Making Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 43 | Dyeing Master Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 44 | Designer Ladakh | 1 | 35400-112400 | 6 | Divisional |
| 45 | Accounts Assistant | 1 | 29200-92300 | 5 | Divisional |
| 46 | Sr. Asstt. | 5 | 29200-92300 | 5 | Divisional |
| 47 | Asstt. Craftsman SOD | 2 | 25500-81100 | 4 | Divisional |
| 48 | Auditor Induscos | 1 | 25500-81100 | 4 | Divisional |

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|----|---------------------------------------|---|-------------|---|------------|
| 49 | Junior Assistant | 3 | 25500-81100 | 4 | District |
| 50 | Jr. Asstt. cum Computer operator | 1 | 25500-81100 | 4 | District |
| 51 | Junior Instructor | 4 | 25500-81100 | 4 | District |
| 52 | Store Keeper | 1 | 25500-81100 | 4 | Divisional |
| 53 | Supervisor | 1 | 25500-81100 | 4 | Divisional |
| 54 | Carpet Assistant Ladakh | 5 | 25500-81100 | 4 | District |
| 55 | Talim Writer cum Designer (Ladakh) | 1 | 25500-81100 | 4 | District |
| 56 | Carpet Mechanic | 2 | 25500-81100 | 4 | District |
| 57 | Jr. Instructor Painting Ladakh | 7 | 25500-81100 | 4 | District |
| 58 | Accounts Jobber | 1 | 25500-81100 | 4 | District |
| 59 | Stamping Assistant | 1 | 19900-63200 | 2 | Divisional |



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|----|----------------------------|----|-------------|-----|------------|
| 60 | Dyeing Attendant Ladakh | 1 | 14800-47100 | SL1 | District |
| 61 | Orderly & OCC | 17 | 14800-47100 | SL1 | Divisional |

IV. Handloom Development Section

| S.NO | NAME OF THE POST | NUMBER OF POSTS | PAY /SCALE OF THE POST | BAND OF LEVEL | CADRE (UT/ DIVISIONAL/ DISTRICT) |
|------|--------------------------------|-----------------------|---------------------------------|---------------------|--|
| 62 | Superintendent (Kargil) | 1 | 35900-113500 | 6E | Division |
| 63 | Assistant Extension Officer | 1 | 35400-112400 | 6 | Division |
| 64 | Acct Cum Storekeeper | 6 | 35400-112400 | 6 | Division |
| 65 | Tailor Master | 2 | 35400-112400 | 6 | Division |
| 66 | Head Weaver | 4 | 35400-112400 | 6 | Division |
| 67 | Procurement Officer | 1 | 35400-112400 | 6 | Division |
| 68 | Supervisor | 7 | 35400-112400 | 6 | Division |

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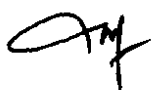
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|----|----------------------------------|---|--------------|---|----------|
| 69 | Weaving Instructor | 6 | 35400-112400 | 6 | Division |
| 70 | Sprok Patoe Instructor | 1 | 35400-112400 | 6 | Division |
| 71 | Cutting Cum Tailoring Instructor | 1 | 35400-112400 | 6 | Division |
| 72 | Knitting Instructor | 1 | 35400-112400 | 6 | Division |
| 73 | Senior Assistant | 1 | 29200-92300 | 5 | Division |
| 74 | Junior Assistant | 2 | 25500-81100 | 4 | Division |
| 75 | Coop Supervisor | 1 | 25500-81100 | 4 | Division |
| 76 | Asst Tailor Master | 1 | 25500-81100 | 4 | Division |
| 77 | Hoisery Instructor | 1 | 25500-8100 | 4 | Division |
| 78 | Weaving Master | 2 | 25500-8100 | 4 | Division |
| 79 | Spinning Jobber | 1 | 25500-8100 | 4 | Division |

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|----|-----------------------|----|-------------|---|----------|
| 80 | Sr. Storekeeper | 1 | 25500-8100 | 4 | Division |
| 81 | Sr. Assistant | 2 | 25500-8100 | 4 | Division |
| 82 | Accounts Assistant | 2 | 25500-8100 | 4 | Division |
| 83 | Tailoring Master | 1 | 25500-8100 | 4 | Division |
| 84 | Salesman | 1 | 25500-8100 | 4 | Division |
| 85 | Wrapper Cum Winder | 4 | 19900-63200 | 2 | Division |
| 86 | Weaving Assistant | 10 | 19900-63200 | 2 | Division |
| 87 | Storekeeper Cum Clerk | 5 | 19900-63200 | 2 | Division |
| 88 | Jr. Assistant | 1 | 19900-63200 | 2 | Division |
| 89 | Spinning Assistant | 17 | 19900-63200 | 2 | Division |
| 90 | Spinning Jobber | 2 | 19900-63200 | 2 | Division |



| 91 | Tailoring Assistant | 3 | 19900-63200 | 2 | Division |
|--------------------------------------|-----------------------|-----------------|----------------------------|-------|----------------------------------|
| 92 | Hosiery Assistant | 4 | 19900-63200 | 2 | Division |
| 93 | Carder | 1 | 19900-63200 | 2 | Division |
| 94 | Driver | 1 | 19900-63200 | 2 | Division |
| 95 | Miller | 1 | 19900-63200 | 2 | Division |
| 96 | Chowkidar | 2 | 14800-47100 | SL1 | Division |
| 97 | Orderly Cum Chowkidar | 10 | 14800-47100 | SL1 | Division |
| 98 | Helper | 26 | 14800-47100 | SL1 | Division |
| V. Geology and Mining Section | | | | | |
| S. NO | NAME OF THE POST | NUMBER OF POSTS | PAY BAND/SCALE OF THE POST | LEVEL | CADRE (UT/ DIVISIONAL/ DISTRICT) |
| 99 | Survyor | 1 | 44900-142400 | 7 | Union Territory |




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|-----|--------------------------------|---|--------------|----|-----------------|
| 100 | Drilling Assistant | 2 | 50700-160600 | 6F | Union Territory |
| 101 | Technical Assistant | 1 | 35800-113200 | 6D | Union Territory |
| 102 | Geologist Asstt. Grade-II | 2 | 35500-112600 | 6A | Union Territory |
| 103 | Regional Inspector Grade-II | 1 | 35400-112400 | 6 | Union Territory |
| 104 | Drill Operator Grade-I | 2 | 35400-112400 | 6 | Union Territory |
| 105 | Sr. Mechanic | 1 | 35400-112400 | 6 | Union Territory |
| 106 | Chauffer | 1 | 35400-112400 | 6 | Union Territory |
| 107 | Drill Operator Grade- II | 4 | 29200-92300 | 5 | Union Territory |
| 108 | Sr. Asstt. | 2 | 29200-92300 | 5 | Union Territory |
| 109 | Store Keeper | 1 | 29200-92300 | 5 | Union Territory |
| 110 | Accounts Asstt. | 1 | 29200-92300 | 5 | Union Territory |

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|-----|--------------------|---|-------------|-----|-----------------|
| 111 | Fitter | 1 | 25500-81100 | 4 | Union Territory |
| 112 | Driver Grade-I | 1 | 29200-92300 | 5 | Union Territory |
| 113 | Jr Asstt. | 1 | 25500-81100 | 4 | Union Territory |
| 114 | Driver Grade-II | 2 | 19900-63200 | 2 | Union Territory |
| 115 | Store Asstt. | 1 | 19900-63200 | 2 | Union Territory |
| 116 | Mineral Supervisor | 4 | 25500-81100 | 4 | Union Territory |
| 117 | Lab. Assistant | 1 | 15900-50400 | SL2 | Union Territory |
| 118 | Orderly | 3 | 15900-50400 | SL2 | Union Territory |
| 119 | Drill Helper | 9 | 15900-50400 | SL2 | Union Territory |
| 120 | Mining Helper | 1 | 15900-50400 | SL2 | Union Territory |
| 121 | Mineral Guard | 8 | 15900-50400 | SL2 | Union Territory |

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| 122 | Store Khalasi | 4 | 15900-50400 | SL2 | Union Territory |
| 123 | Chowkidar | 6 | 15900-50400 | SL2 | Union Territory |
| 124 | Helper | 11 | 15900-50400 | SL2 | Union Territory |

*In addition to the number of duty posts as indicated above, there shall be the Leave/Deputation and Training reserve, as per the following breakup:-

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|-----------------------------------|
| 1. Leave/Deputation reserve @ 10% |
| 2. Training reserve @ 10% |

